

COA MANAGEMENT COUNCIL

MEETING MINUTES

*Doubletree Hotel
Ontario, CA
April 5, 2007*

A. CALL TO ORDER AND INTRODUCTIONS

Chair Jim Sartoris called the meeting to order at 2:45PM. Members present were Fran Babich, Kanoe Bandy, Rod Beilby, Eric Black, Barbara Bond, Bob Clement, Dave Evans, Chris Jeffries, William Kaiser, Tony Lipold, Clara Lowden, Cassie Macias, Bob Mariucci, Rory Natividad, Pete Schuler, Dan Smith, Pete Snyder, Steve Ward, Michael Wilding, Andreas Wolf, and Susan Yates. Jim Spillers and Jerry White, representatives for Badminton and Men's Basketball respectively, were unable to attend. Others in attendance were Carlyle Carter, Debra Wheeler, Dave Eadie, Rima Trotter, Michael Conway, and Judy Centlivre.

B. ADDITIONS OR CHANGES TO THE AGENDA

Election of a vice-chair for the Management Council which will be a new position upon approval of the proposed restructure of the Management Council.

C. REVIEW OF OCTOBER 12, 2006, MINUTES

It was moved, seconded, and the motion was carried (MSC) to approve the October 12, 2006, Management Council meeting minutes. The minutes are available on the COA website at http://www.coasports.org/meetings/mgtc_mins101206.pdf.

I. LEGISLATIVE ITEMS

Management Council Chair Jim Sartoris reviewed the role of Management Council with regard to legislation. The Management Council will review the policy items which were presented and discussed at the open forum and will forward a recommendation and comments to the Board who will make the final decision. The operational issues are separated into two categories. The consent items, which are basically editorial items, will be voted on as a whole unless there is a request to set an item apart, and the operational items will be voted on individually with a report on the votes of those items will be forwarded to the Board.

A re-cap of the voting on policy legislation *by the Management Council** is as follows:

1. Policy Items (Action to recommend to COA Board – Individual votes)

Policy Items 1-5 (Emergency Items: Action to vote on each item)

- a. P1, Bylaw 2.8.4 & Appendix B, Forms R-12 & R-2 – Changes submission date – *Emergency PASS*
- b. P2, Bylaw 3.7 – Identifies cross country as an individual sport – *Emergency PASS*
- c. P3, Glossary – Provides definition of “individual sport” vs. condition placed upon “individual” sport – *Emergency PASS*
- d. P4, Glossary – Provides definition of “team sport” vs. condition placed upon “team” sport – *Emergency PASS*
- e. P5, Article 4.3.1 – Places current California community college employment as a condition of participation and representation within the COA governing structure – *Emergency PASS*

Policy Items 6-22 (Second Reading: Action to vote on each item)

- f. P6, Article 1.1.1 – Identifies a name for the organization that functions under the jurisdiction of the COA **PASS**
- g. P7, Article 1.5.4 – Compliance with Title IX **PASS**
- h. P8, Article 2.5.1.1 & Appendix A – Eliminates the Competition Committee as a standing committee on the COA Board **PASS**
- i. P9, Article 4.3.1 & Appendix C – Adds an additional position to the Management Council which would serve as the chair of the Management Council **PASS**
- j. P10, Article 4.3.3 – Modifies the structure of the Management Council **PASS**
- k. P11, Article 4.3.4 – Creates the position of a vice-chair of the Management Council **PASS**
- l. P12, Article 4.5.2 – Defines the standing committees of the Management Council **PASS AS AMENDED**
- m. P13, Article 6.2.1 – Identifies official business meetings for which Management Council sport representatives and/or COA representatives are eligible for reimbursement **PASS AS AMENDED**
- n. P14, Bylaw 1.2 – Residency – This item was tabled by the COA Board October 13, 2006—**Disregard**
- o. P15, Bylaw 3.1 – Provides clarification regarding nontraditional season of sport **FAIL**
- p. P16, Bylaw 6.16 – Updates the medical guidelines for postconference competition **FAIL**
- q. P17, Bylaw 6.16.14 – Updates policies and procedures to coincide with Bylaw 9 **FAIL**
- r. P18, Bylaw 9 – Updates policies, procedures, and terminology **FAIL**
- s. P19, Bylaw 9.2 – Updates policies, procedures, and terminology **FAIL**
- t. P20, Bylaw 9.3 – Updates policies, procedures, and terminology **FAIL**
- u. P21, Bylaw 9.4 – Updates policies, procedures, and terminology **FAIL**
- v. P22, Bylaw 9.5 – Updates policies, procedures, and terminology **FAIL**

Policy Items 23-28 (First Reading: For Discussion)

- w. P23, Articles 5 & 7 – Eliminates possible conflict of interest **FAIL**
- x. P24, Bylaw 1.3.3 – Provides additional options for student athletes **FAIL**
- y. P25, Bylaw 1.6.1.D – Provides additional options for student athletes **FAIL**
- z. P26, Bylaw 1.9.4 – Brings uniformity to the application of rules for multi-sport athletes participating in multi-college districts **FAIL**

- aa. P27, Bylaw 3.17 – Provides guidelines for nontraditional season of competition **PASS AS AMENDED**
- ab. P28, Bylaw 5.6 – Provides more structure and regulation to conference hosting process **PASS**

2. Operational Consent Agenda Items (*Action items – 1 vote for total Consent Agenda*)

- a. CO1, Cross Country Guide 4.2.b – Changes CCCCTCA meeting dates **PASS**
- b. CO2, Cross Country Guide 4.5.B – Uses current internet technology to post meet results **PASS**
- c. CO3, Women’s Golf Guide 6.1.I – Clarification to restrict all electronic devices on golf course during competition **PASS**
- d. CO4, Soccer Guide 4.3.B – Increases accuracy of calculation for winning percentage **PASS**
- e. CO5, Softball Guide 3.4.D – Increases “warm-up” from five to eight minutes **PASS**
- f. CO6, Softball Guide 3.4.K – Updates language to address previously adopted format **PASS**
- g. CO7, Softball Guide 3.6 – Eliminates repetitive language **PASS**
- h. CO8, Softball Guide 3.6.A – Brings consistent language to current rules **PASS**
- i. CO9, Softball Guide 3.6.B-C – Updates language to address previously adopted format **PASS**
- j. CO10, Softball Guide 4 – Updates language to address previously adopted format **PASS**
- k. CO11, Softball Guide 4.5.B – To align seeding representative responsibilities with baseball **PASS**
- l. CO12, Softball Guide 4.5, 4.6, and Appendix – Identifies regional rounds 1 and 2 throughout the Softball Guide **PASS**
- m. CO13, Softball Guide 4.6.A.1 – Brings consistent language to current rules **PASS**
- n. CO14, Softball Guide 4.6.A.6 – Brings consistent language to current rules **PASS**
- o. CO15, Tennis Guide 3.2.B – Updates current conference regional host rotation **WITHDRAWN**
- p. CO16, Tennis Guide 4.2.B.2-3 – Updates & extends conference state championship host rotation **WITHDRAWN**
- q. CO17, Track & Field Guide 1.1.3 – Includes both north and south qualifying processes **PASS**
- r. CO18, Track & Field Guide 1.2.B – Defines which regional committee shall recommend championship site **PASS**
- s. CO19, Track & Field Guide 1.2.1.B – Improves clarity of lane events **PASS**
- t. CO20, Track & Field Guide 1.2.1.C – Improves clarity of field events **PASS**
- u. CO21, Track & Field Guide 1.2.1.C – Clarifies how athletes advance from the regional tie-breaker to the state championship **PASS**
- v. CO22, Track & Field Guide 1.2.1.D – Clarifies the scratch deadline **PASS**
- w. CO23, Track & Field Guide 1.2.3.C – Defines what is to be included in meet information **PASS**
- x. CO24, Track & Field Guide 1.2.3.D.1-9 – Removes the requirement for the Pyro flash video at the finish line **PASS**
- y. CO25, Track & Field Guide 1.2.3.D.10-13 – Removes the requirement for the manual and third timing systems **PASS AS AMENDED**
- z. CO26, Track & Field Guide 1.2.3.D.14-15 – Mandates what the opening heights must be in the high jump and pole vault **PASS**
- aa. CO27, Track & Field Guide 1.2.3.G.2.b – Gives meet management option to record data metrically **PASS**

- ab. CO28, Track & Field Guide 1.2.7.A – Brings consistency to the men’s and women’s events, listing them in proper order **PASS**
- ac. CO29, Track & Field Guide 1.2.7.B.1 – Provides coaches more time to prepare for changes made to state championship schedule **PASS**
- ad. CO30, Men’s Volleyball Guide 3.4.B.4 – Reconciles the Guide with the Western State and Pacific Coast conferences **PASS**
- ae. CO31, Men’s Volleyball Guide 4.2.D-F – Reconciles the Guide with the Western State and Pacific Coast conferences **PASS**
- af. CO32, Water Polo Guide 1.1.A-B – Changes to reflect current conference structure **PASS**
- ag. CO33, Water Polo Guide 2.2.1 – Changes to reflect current conference structure **PASS**
- ah. CO34, Water Polo Guide 2.7.A&C – Reflects current term served by the CCCWPCA President and changes to the dues structure **PASS**

3. Operational Items (*Action items – 1 vote for each item*)

- a. O1, Bylaw 6.8.16 – Reflects value of postconference competition events & augments budgets **PASS**
- b. O2, Bylaw 3.11, Basketball – Provides 3 exposure events; moves start of practice to October 1 **WITHDRAWN**
- c. O3, Cross Country Guide 4.3.C – Reduces number of members on Games Committee **Pass as AMENDED**
- d. O4, Cross Country Guide 4.3.E – Defines cross country team and penalty for competing an ineligible athlete **PASS**
- e. O5, Cross Country Guide 4.3.F – Defines cross country individual and penalty for competing an ineligible athlete **PASS**
- f. O6, Bylaw 3.12, Football – Allows the use of blocking sleds, bags, and tackling dummies during first three practice opportunities **PASS**
- g. O7, Football Guide 8 – Identifies rules to be used to govern all football contests **PASS**
- h. O8, Women’s Golf Guide 6.1.C – Allows golf carts to be used by supervisors **PASS**
- i. O9, Soccer Guide 3.5.A.6 – Requires referees to show yellow & red cards to coaches for misconduct **PASS AS AMENDED**
- j. O10, Soccer Guide 4.1 – Allows additional men’s team to participate in both north and south regionals maintaining the 40% mandate **PASS**
- k. O11, Soccer Guide 4.3.B.6 – Removes unintended double penalty for games forfeited after completion **PASS**
- l. O12, Soccer Guide 4.3.D – Prevents penalty to team when third party does not report match results prior to deadline **PASS**
- m. O13, Soccer Guide 4.4.G – Accommodates fall festival schedule and encourages team attendance at banquet **PASS**
- n. O14, Softball Guide 3.9.A-B – Aligns ticket prices with O-1 and reflects value of postconference competition events and augments budgets **PASS**
- o. O15, Softball Guide 4.5.H.3 – Clarifies and brings consistency to PC format *Emergency* **PASS**
- p. O16, Softball Guide Appendix – Clarifies what host college facilities should have as a site *Emergency* **PASS**
- q. O17, Bylaw 3.17.2.F, Tennis – Allows opportunity for athletes to compete in regional and national collegiate tournaments *Emergency* **PASS**

- r. O18, Tennis Guide 3.3.A.1 – Allows Northern Regional Tournament to fill draw without increasing the size of the draw *Emergency PASS*
- s. O19, Tennis Guide 3.3.A.2 – Accommodates changes made while reconfiguring conference in Southern California *Emergency PASS*
- t. O20, Tennis Guide 3.3.C – Clarifies “defeated” as “eliminated by the qualifier” *Emergency PASS*
- u. O21, Tennis Guide 3.4 – Illustrates draw format *Emergency PASS AS AMENDED*
- v. O22, Tennis Guide 3.4.C – Identifies four additional players to be seeded, does not increase the size of the draw *Emergency PASS*
- w. O23, Tennis Guide 3.4.G – Allows direct wins over an opponent to be the primary criteria for seeding **PASS**
- x. O24, Tennis Guide 4.4 – Illustrates the draw format *Emergency PASS*
- y. O25, Tennis Guide 6.2.A-C – Clarifies the dates of the Dual Team Regionals *Emergency PASS*
- z. O26, Track & Field Guide 1.2.1.A – Where 5th-place finisher is not available, allows the next fastest finisher to take her/his place **PASS**
- aa. O27, Track & Field Guide 1.2.2.A – Saves meet management time in the seeding process and creates a more standardized formula for all races **PASS AS AMENDED**
- ab. O28, Track & Field Guide 1.2.2.B – Standardizes the order of listed events for men and women **PASS AS AMENDED**
- ac. O29, Track & Field Guide 1.2.2.C – Standardizes process independent of number of lanes on the track **PASS**
- ad. O30, Track & Field Guide 1.2.3.E – Reduces the size of the Games Committee **PASS AS AMENDED**
- ae. O31, Track & Field Guide 1.2.3.G.2.a – Provides meet management additional time to move jumping pits if Games Committee determines they are facing the wrong way **PASS**
- af. O32, Track & Field 1.2.3.1 – Allows interested parties to immediately access meet results **PASS**
- ag. O33, Men’s Volleyball Guide 4.1.B-C – Reconciles the Guide with the Western State and Pacific Coast sport guides **PASS**
- ah. O34, Men’s Volleyball Guide 5.1.A&D – Reconciles the Guide with the Western State and Pacific Coast sport guides **PASS**
- ai. O35, Water Polo Guide 4.3.G – Allows officials to remove a player from a game before that players actions led to the player receiving a red card or 1st/2nd strike. **PASS AS AMENDED**
- aj. O36, Water Polo Guide 2.2.D – Adequately compensates officials for expenses incurred by participation in the state championship **PASS**
- ak. O37, Water Polo Guide 2.5 – Reflects the current ticket prices for the state championship **PASS**
- al. O38, Water Polo Guide 4.2.A.3—Reflects the current playoff structure for the Northern California women’s regional **PASS**
- am. O39, Water Polo Guide 5.3 – Changes format from a two-day to a three-day event to accommodate lengthened game times per the NCAA rule changes **PASS AS AMENDED**
- an. O40, Water Polo Guide 6.B.2.f – Identifies the makeup of the protest and officials committees **PASS**
- ao. O41, Wrestling Guide 1.2.2 – Balances the number of teams in the Northern and Southern California regionals **PASS**

The **final results of this legislation is recorded in the April 6, 2007, meeting minutes of the COA Board and may be viewed at:*

E. CHAIR UPDATE

Chair Jim Sartoris reported that Tony Lipold was elected to serve as the new chair for the upcoming year, highlighted current projects of the Management Council, and briefly discussed the reorganization of the Management Council, as set forth in the legislation passed at this meeting and to be presented to the Board for final approval at its meeting the following day.

F. COA BOARD REPORT

Chair Stan Arterberry congratulated and thanked Management Council Chair Jim Sartoris for his leadership service to the Management Council as chair and as football representative. He invited and encouraged all to attend the Board meeting to be held the following morning.

G. MANAGEMENT COUNCIL REPRESENTATIVE REPORTS

1. CCCADA Dave Evans

CCCADA President, Tony Lipold reported for the organization that the association’s business meeting was well attended and the workshops held at this convention proved to be very beneficial. He extended thanks to all who assisted with the workshops and panel discussions as well as the participants. He thanked Jim Sartoris for his leadership in the reorganization of the Management Council and for his work and dedication for the sport of football for many years. Mr. Lipold also reminded the membership that the association’s annual convention will be at Lake Tahoe and further information is available on the website.

2. 3C4A..... Chris Jeffries

3C4A representative Chris Jeffries reported a busy schedule for the 3C4A at this convention. The group accepted nominations for its secretary position that was recently vacated, held an outreach event for high school counselors, parents and students in the area to discuss updates on NCAA rules, and held discussions on the clearinghouse rules changes. The association reviewed case studies, hosted a 4-Year Panel discussion, and welcomed guest speaker, Keith Harrison, from Scholar-Baller.

3. 4CA..... Eric Black

4CA President Eric Black reported that the group held elections and, pending Management Council approval, Pete Snyder will serve as the group’s new president and Paul Moore the new vice president. He stated that the coaches have indicated they would like to have more of a presence on the decorum review committee and that maybe the presidents of various sport coaches associations could be involved in those meetings.

4. CCCATARory Natividad

CCCATA President Rory Natividad advised that the association will follow through with the direction given regarding the legislation the group presented and will bring it back in the fall. They are interested to see how out-of-season competition will impact the athletic training staff - a topic highly debated at their meeting. They also discussed the three practice sessions for football and how they are implemented at the various colleges.

5. SCOPEPete Snyder

SCOPE President Bob Myers reported the group elected new officers at its business meeting: Diane Henry from Cypress College will serve as the new president, Jim Forkham from Santa Rose Jr. College will be the president-elect, and Pete Snyder from Fullerton College was elected treasurer. They discussed the work of the new legislative advocate, Robert Campbell, such as endeavoring to change SB338 and AB2165. The group also pledged support for the West Valley College proposal to include yoga on the state-wide MQs for yoga instructors. They discussed SLO's in Physical Education, the success of hybrid online activity courses at some colleges and reviewed the different ways campuses are dealing with military waivers.

6. CCCSIAPete Schuler

CCCSIA Pete Schuler indicated that they are seeing growth in the field of sports information with almost 40 in the state at this time. The group continues to work with the COA in coverage of the state championships as well as the "Athlete of the Month" program. A job description for sports information directors has been developed and is available to athletic directors that are interested in having such personnel on their campus to promote their sports programs.

7. Student Services and Instructional Services (Vice Presidents/Deans)Michael Wilding

CCCSSAA representative Michael Wilding reported his organization appreciates that academic standards continues to be a mutual concern with the COA governing bodies and affiliate organizations. Other areas of concern for the group are cost containment, risk management, and the current decorum policy.

8. Badminton Representative.....Jim Spillers

Mr. Spillers was unable to attend the meeting, however, former representative Ann Heck indicated that badminton is expected to be added to the athletic programs at a couple of colleges.

9. Baseball Representative..... Rod Beilby

Mr. Beilby reported that the baseball coaches met in December to discuss the format and work out details for the championship in Fresno. The decorum policy as it pertains to baseball continues to be an issue. Conference commissioners and baseball administrative representatives are working to resolve the matter.

10. Basketball (Men's) Representative.....Jerry White

Mr. White was unable to attend the meeting, however, Newton Chelette who will replace him on the Management Council as this sport representative as his term expires in June, reported that the primary issue currently is obtaining a venue for the state championship.

11. Basketball (Women’s) Representative Dan Smith

Mr. Smith provided background regarding the arena situation and indicated that the championship will be held in Fresno in 2009 in order to fulfill the contract festival contract in Fresno. He also reported that the group is still concerned about the matter of checking on out-of-state athletes with regard to fees.

12. Cross Country Representative.....Barbara Bond

Ms. Bond reported that the individual vs. team issue is the current hot topic for this sport and was discussed at the group’s recent meeting in Las Vegas. She indicated that they requested she make note to the Management Council that, while expenses for meetings held outside of California are not reimbursable by the COA, it was actually less expensive to travel to the location in Nevada than to hold the meeting in Fresno.

13. Football Jim Sartoris

Mr. Sartoris applauded the football coaches for their dedication to making the sport a positive experience for the student athletes. He reported that the hot topic for football is currently the recommendation to form a southern California association. The COA Board will be presented with a request to implement the new football alliance in the fall of 2008. Another area of concern has been the number of bowl games in the south, however it is believed that this next year there is potential to hold the allowable seven games.

14. Golf (Men’s) Representative William Kaiser

Mr. Kaiser noted that his term on the Management Council will be complete at the end of his first term this year. He reported that Howard Davis from Moorpark College will take his place as the sport representative on the Management Council for the next three years and that Jonas Crawford of Palomar College will be the association’s president for the upcoming year. He gave recognition to Jeanne Calamar, whose sports assignment on the Postconference Competition Review Committee are tennis and golf, for her guidance throughout the year. He also reviewed the locations for the upcoming regionals and state championship and noted that two out of the next three state championships will be held at courses in the south. Mr. Kaiser will continue to be involved in the sport of golf as he represents the men and women in the Big 7 Conference.

15. Golf (Women’s) Representative..... Susan Yates

Ms. Yates advised that Women’s Golf is a growing sport as it attracts more players - there are now twenty teams. She indicated that average scores used to be around 95 but was 77 for the past year, which equates to not just more players but better players.

16. Soccer Representative.....Bob Clement

Mr. Clement thanked the COA staff for the assistance with various elements of soccer and reported that the membership is growing in numbers and dollars enabling the association to do more for the student athletes and recognition of staff. A Hall of Fame event was instituted two years ago and is gaining momentum as it recognizes former soccer individuals at the state championships for their role in the sport. He also thanked those who have served as officers for the association and continue to stay active noting that this has been a key element in helping the sort to gain strength and respect.

17. Softball Representative.....Fran Babich

Ms. Babich informed the Council that the softball association executive board and members of the organization reviewed its guidelines and issues that have come up in the past which resulted in several legislative proposals to correct those issues.

18. Swim Representative Steve Ward

Mr. Ward reported that the state championship to be held May 3 - 5 at Ohlone College will be his sixth and final state championship. He thanked the sport coaches and past and present presidents of the coaches association for their dedication to the sport and indicated that the primary concern at this time is the need to find a way to handle or change the diving mandate regarding swim and dive championships venue. He also reported that Santa Monica College has only one set of boards and therefore the 2008 championships will not be held there as previously planned. He recommended that athletic directors be involved in the selection process in the future.

19. Tennis Representative Cassie Macias

Ms. Macias thanked Terry Coblentz for her leadership of this group and reported that their meetings are well attended. She also advised that they have been working to update the sport guide and the next meeting will be held later in the month in Ojai at which time legislation will be further discussed as well as the issue of rotation of sites.

20. Track & Field Representative..... Tony Lipold

Mr. Lipold met with the track and field coaches at the association's meeting in Las Vegas, which was well attended by the coaches. He reminded Council members that San Mateo College will host the state championship this year and that a new a representative for this sport will need to be appointed as he serves as Management Council chair in the upcoming year. He congratulated athletic directors that will retire at the end of the school year: Jim Sartoris, John Woods, Ann Heck, and Paul Moore.

21. Men's VolleyballClara Lowden

Ms. Lowden reported that there are now thirteen men's teams in the south now which caused conferences to realign and she thanked Ann Heck for taking over the men's volleyball responsibilities in the Pacific Coast Conference over the past year.

22. Women's Volleyball..... Andreas Wolf

Mr. Wolf advised that the women's volleyball sport coaches is a well organized group and brought forth no legislation specific to the sport this session. The two issues primary issues discussed at the spring meeting was tournament format and the seeding process.

23. Water Polo Kanoe Bandy

Ms. Bandy briefly discussed the impact the change in NCAA rules had on the sport and that as a result of the addition of one minute to each quarter, the current format in the sport guide could not be used. A format was developed with COA staff to use for this season and resulted in legislation proposals which in turn prompted discussions at the Postconference Competition Review Committee meetings as to how the PC formats fit with the mission statement. She reported that a banquet for the student athletes was held at the state championship which has proved to be a positive experience for all.

24. Wrestling..... Bob Mariucci

Mr. Mariucci advised that West Hills College added the sport of wrestling to its athletic program and Lassen College has returned to competition with COA member institutions. He reported great competition at the Fall Festival in Fresno and congratulated Fresno City College for winning the state championship. High school wrestling is very popular in California and the COA currently has 22 teams and would welcome more.

G. MANAGEMENT COUNCIL SUBCOMMITTEE REPORTS

1. Postconference Competition Review Committee Dan Smith

Mr. Smith reported the committee held a lengthy conference call and meeting reviewing the legislation pertaining to postconference competition. They discussed, among other issues, the advantage of having state tournaments on Saturdays and Sundays so students would miss less class time as well as the number of days state championships are held. He also reviewed the results of a survey taken by committee members for their input on the Fall Festival which varied on however one common theme was that it is believed to be more expensive for the participating organizations, in part because reimbursements are lower. He indicated that it was his belief that if a festival contract is negotiated again, the venue selection should go through the Form 5 process.

2. Decorum Review Committee Jerry White

Rick Anderson spoke on behalf of Jerry White who was unable to attend. He indicated that the committee is in need of a new chair as Mr. White's term on the Management Council is complete at the end of the school year.

I. OTHER

Dave Evans of San Diego Mesa College was elected as vice chair of the Management Council for the upcoming year.

T. Mark Johnson thanked Jim Sartoris for his work on the formation of the Southern California Football Alliance.

J. ADJOURNMENT

There being no further business to come before the Management Council, the meeting was adjourned at 5:35PM.

Respectfully submitted,

Carlyle Carter
Executive Director