

COA BOARD

MEETING MINUTES

August 29, 2007

COA Office, Sacramento, CA

A. WELCOME AND CALL TO ORDER

Chair Stan Arterberry called the meeting to order at 10:00AM at which time a quorum of the Board was established and set for the entire meeting. Members present were Michael Bagley, Robin Calote, Robert Deegan, Ned Doffoney, Thomas Fallo, Kathleen Hodge, Gary Lewis, Tony Lipold, Logan McKechnie, and Francisco Rodriguez. Others in attendance were Carlyle Carter, Debra Wheeler, and Judy Centlivre. Board members Helen Benjamin, Jackie Fisher, Sr., Steven Kinsella, and Lise Telson were unable to attend.

B. ADDITIONS TO AGENDA

Commissioner McKechnie requested a discussion regarding hosting under the ‘Old Business’ section and Chair Arterberry added the item of “Report Out of Closed Session” after the Board meets in closed session. It was moved, seconded, and the motion carried (**MSC**) to approve the agenda as amended.

C. REVIEW OF JUNE 29, 2007, MINUTES

It was **MSC** to approve the June 29, 2007, meeting minutes. These are available on the COA website at http://www.coasports.org/meetings/board_mins062907.pdf.

D. REPORTS

1. **COA Board Chair Stan Arterberry** indicated he had no report to submit at this time.
2. **Executive Director Carlyle Carter** reviewed the situation at the April Board meeting regarding emergency items. The Constitution Committee revised Article 7.2.2 to clarify what is required to pass emergency legislation. This clarification is reflected in the 2007-08 *Constitution and Bylaws*. He also noted that in the future the Constitution Committee will review other sections of the *Constitution and Bylaws*, including that which permits the Management Council to move legislation as emergency item.

Mr. Carter reviewed the new organizational structure for the membership portion of the COA effective July 1, which will be the California Community College Athletic Association (CCCAA). The Commission (COA Board) will continue to fill its roll as the governing body. He reported on his meeting with the Management Council Chair and Vice-Chair on August 3 at which time they discussed the new role of the Management

Council. He also distributed a draft organizational chart that he formulated showing the new structure. The composition of the chart was discussed and the Board offered suggestions to be incorporated into a revised version.

Mr. Carter briefed the Board on the issues of the R-1 deadline and his concern that there are schools that did not file by the deadline. He has particular concerns regarding repeated late filers. The Board directed Mr. Carter to draft a letter for his and the Board chair's signature stating the penalty that will be imposed pursuant to Bylaw 2.8.4 as well as the consequence to schools that missed the deadline for two consecutive years. It has become clear that institutions that commit infractions of the *Constitution and Bylaws* are the same institutions that do not have representatives present at COA/CCCAA meetings. One possible means of addressing this issue is to implement an online exam for college personnel associated with athletics as described in Bylaw 2 for the In-Service Training. The Board also suggested that staff work with the conference commissioners and Management Council to develop educational training tools for the membership.

Mr. Carter advised that on September 10 he will attend at the request of the San Diego and Imperial Valley College Association (SDICA) its meeting to brief the group on the issue of nontraditional season of sport. Chair Arterberry noted that the Board needs to stay steadfast on its position regarding nontraditional season of sport and that it will be reviewed in June 2008. He also suggested that a template be developed to assist the colleges in their evaluation of their nontraditional season of sport.

Mr. Carter recommended that the Academic and Athletic Standards Review Committee add at least two more members to the committee and that the committee examine the need to develop a standard for the maximum number of hours per week a team may practice during the academic year. Dr. Bagley, chair of the committee, requested assistance in developing a questionnaire for the chief instructional officers to use in filing a report. Commissioner McKechnie recommended calling it "practice and sports-related classes." Mr. Carter noted that the NCAA allows 20 hours per week with one mandated day off.

3. **Management Council Chair Tony Lipold** reported that expanding the annual convention last spring was beneficial and the CCCADA workshops were well attended. He indicated that the CCCADA convention this year will not host keynote speakers as in the past but will focus on workshops that will help athletic directors to better lead their athletic programs. He also indicated that the Track and Field Coaches Association is looking for a representative to serve on Management Council but he will continue to assist that group as the previous representative. Commissioner McKechnie recommended that the Management Council develop a policy that would require its sport representatives be actively involved in the athletic programs.

E. BOARD COMMITTEE REPORTS

Finance Committee Chair Tom Fallo reported that the committee met three times since the last Board meeting and directed the Executive Director to make specific changes to the budget. The committee also endorsed the proposed dues increase. A revised budget was distributed and it was MSC to approve the budget as recommended by the Finance Committee.

F. DISCUSSIONS

1. **Fall Festival** - Carlyle Carter noted that we are in the final year of the three-year contract with the Fresno Sports Council for the fall festival. He reported that the basketball championship will be held at UOP in Stockton in 2008 due to issues at the arena in Fresno. The basketball championships will return to Fresno in 2009 in order to fulfill the contractual commitment.

Mr. Carter acknowledged that some people do not favor the festival concept. He stated that the original goal was to hold an event similar to the NCAA's festival where the championships are all held at the same time and place. The COA fall championships run from November through March and therefore it is not actually a festival. He said he would like to work with the Competition Committee and the Postconference Competition Review Committee to explore the concept of a having host city for each sport championship. The Board agreed that it would be beneficial to hold the events in a city where the each sport is popular.

2. **Brown Act** - Thomas Fallo led a brief, philosophical discussion regarding the Brown Act and it was noted that while the Commission on Athletics is not subject to the Brown Act, certain practices will be beneficial to consider.
3. **Compton Center Athletics** - Dr. Fallo indicated that Compton College (by name) is the El Camino College Compton Center. He advised that the South Coast Conference wants to see Compton Education Center continue to have an athletic program and he has discussed this with the accrediting commission. The accrediting commission is concerned that this would mean all education centers would want to have athletic programs. El Camino College currently operates the center and all its programs, including athletics however, the Compton Educational Center has its own athletic teams. The Board directed the Executive Director to work with the Constitution Committee to develop legislation which would be directed specifically to the Compton Educational Center allowing it to participate in the COA athletics until its accreditation is reestablished. This legislative provision is to be reviewed every two years. It was MSC with President Thomas Fallo abstaining from the vote. Executive Director Carter will issue a statement to El Camino College informing the institution of this action.

G. 2007-08 MEETING SCHEDULE

The Board agreed that a meeting in November would not be necessary and approved the proposed meeting schedule with that revision. The schedule below will be posted to the COA website.

October 19, 2007 - Crowne Plaza Hotel, Burlingame (COA/CCCAA Fall Conference)

February 21, 2008 - Hilton Hotel, Costa Mesa (ACCCA Conference)

April 4, 2008 - Doubletree Hotel, Ontario (COA/CCCAA 11th Annual Convention)

June 13, 2008 - COA Office, Sacramento

H. OLD BUSINESS

- 1. Out-of-State Recruiting** - Carlyle Carter provided a brief overview of the request for out-of-state recruiting by College of the Redwoods as discussed at the last Board meeting. He indicated that he will continue to work with the Constitution Committee in drafting a Form 5 to address the language in the bylaw pertaining to this matter. The request was further discussed and it was MSC to grant College of the Redwoods a one year out-of-state recruiting waiver effective immediately.
- 2. Hosting** - Commissioner McKechnie detailed the requirements for being a member of a conference and noted that women's golf in the Central Valley Conference has only three teams. The required minimum is four teams. He discussed the obstacles presented when approaching other conferences to host, e.g. the locations and contracts are set and additional teams can not be added. He requested the Board identify a conference for the Central Valley Conference women's golf teams or permit a three-team conference in this instance, allowing only one top qualifier for postconference. It was MSC to permit a three-team conference in women's golf with one top qualifier for postconference in the Central Valley Conference. Commissioner McKechnie and President Doffoney abstained from the vote.

I. CLOSED SESSION

At this time staff was excused and the Board entered in to closed session.

J. REPORT ON CLOSED SESSION

The Board and staff returned to the open meeting at which time Chair Arterberry reported that a discussion was held regarding the Executive Director's annual evaluation and that no action was taken.

K. ADJOURNMENT

There being no further business, the meeting adjourned at 2:05PM.

Respectfully submitted,

Carlyle Carter, Executive Director