



COA Board Meeting
December 4, 2009 – CCC Confer

Board members in attendance: Tod Burnett, Rosa Carlson, Robert Deegan, Ned Doffoney, Dave Evans, Thomas Fallo, Jackie Fisher, Sr., Brian King, Gary Lewis, Logan McKechnie, Andreea Serban, Pamela Walker, and McKinley Williams. Quorum was established.

For CCCAA Management Council cost containment recommendations and Northern California Conferencing Committee and Southern California Conferencing Committee re-conferencing proposals submitted on October 29, 2009, COA Board made the following decisions:

1. Effective January 1, 2010, that State championships be determined with a maximum of four (4) teams competing, using each sport's current format with regional postconference competition to be extended by one round as needed for those existing Championship field sizes that exceed 4 teams.

Affected sports include: Women's Volleyball (8), M/W Basketball (8), M/W Water Polo (6), Softball (8). By reducing to 4 teams at Championship (using 08-09 reimbursement requests) expenditures would have been reduced by approximately \$9,100. In addition, another regional round would bring an anticipated increase in net revenue to increase funds available for reimbursement.

Finance Committee: Recommend approval.

COA Board: It was moved, seconded, and motion carried (MSC) to approve this recommendation with the following amendment: affected sports to include Women's Volleyball (8), (M/W Basketball (8) – exception: effective 2010-2011), M/W Water Polo (6), and Softball (8).

Vote: Yes-13, No-0, Abstain-0

2. Effective January 1, 2010, increase the starting point of the mileage scale for participating team reimbursement be increased from \$0.25 to \$0.50:
 - a. Base party size for reimbursement for travel on guidelines stated in 8.1.3.811
 - b. If the party size is equal or less than eight (8), then all transportation by colleges to postconference competition shall be reimbursed at ~~\$0.25~~ \$0.50 per round trip mile, or actual travel receipts, whichever is less.
 - c. If the party size is greater than eight (8), then in addition to the ~~\$0.25~~ \$0.50 per round trip mile outlined in section b, for each member greater than eight (8) in the accepted party size, an additional \$0.03 per round-trip mile will be added to the reimbursement, or the reimbursement total will be based on actual travel receipts, whichever is less.

(The original discussion and proposal was to revisit the total reimbursement schedule of meals, lodging and travel. By adding \$5 each to the daily meal and lodging allowances both would increase to \$20/Day per allowable traveling party member. The travel reimbursement would be increased as stated above. Estimated increase in reimbursements to members based upon 08-09 numbers would be as follows:

(amounts were rounded)

Travel: \$28,200~
Meals: \$67,740~
Lodging: \$18,975~
Total: \$115,000~

Finance Committee: Recommend approval and reevaluation of this recommendation after one year.

COA Board: It was MSC to approve this recommendation, and the COA Board requested COA/CCCAA to open up the discussion on the football mileage reimbursement at later meeting.

Vote: Yes-12, No-1, Abstain-0

3. Effective January 1, 2010, that postconference competition entry fee charges (where applicable) to participating colleges be eliminated and appropriate approved budgets to be developed by the CCCAA State Office.

Currently, proposed budgets are “zero based”. Hosts are required to submit a proposed budget identifying estimated income and expenses. Any expense amounts not covered by estimated income determines level of entry fees shared by participating member colleges. Proposal recommends elimination of entry fees by having the CCCAA provide the funds necessary to cover approved expenses above estimated income. (5 year average of entry fees = \$109, 500~)

Finance Committee: Request for clarification in language by identifying approved budgets to only include game management expenses. Banquet expenses should not be included. Bylaw 8.1.3.4 addresses banquet expense question as not permissible.

COA Board: It was MSFailed to approve this recommendation.

Vote (motion to deny): Yes-11, No-0, Abstain-2

4. Evaluate the scheduling of all meetings, and conferences and use, whenever possible, CCCConfer (<http://www.cccconfer.org/index1.aspx>).

Finance Committee: Recommend approval and encourage the use of CCCConfer.

COA Board: It was MSC to approve this recommendation.

Vote: Yes-13, No-0, Abstain-0

5. Reduce (and not including postconference competition) contests and practices on days that require overtime pay for staff (particularly Sundays and holidays).

Finance Committee: Recommend adding language to encourage scheduling events during daylight hours to reduce cost of utilities.

COA Board: It was MSC to approve this recommendation.

Vote: Yes-13, No-0, Abstain-0

6. Maximize local and inter-regional competition.

Finance Committee: Recommend approval.

COA Board: It was **MSC** to approve this recommendation.

Vote: Yes-13, No-0, Abstain-0

~~7. Restructure football postconference competition to include a four-team state championship bracket from both north and south, with the ability to continue to offer non-“play-off” bowl games.~~

7. Hold all CCCAA state playoff competitions, whenever possible, on community college campuses wherever possible. Golf, cross country, and tennis are possible exceptions.

Finance Committee: Recommend the facility be suitable for competition and the proposed venue be evaluated by the Management Council sport representative, coaches’ association president, and the COA office.

COA Board: It was **MSC** to approve this recommendation.

Vote: Yes-13, No-0, Abstain-0

8. Ask the COA Board to consider a COA/CCCAA dues reduction.

Finance Committee Comments:

- A dues reduction would result in savings to each college/district.
- This recommendation should be reviewed after determining result of implementation of other cost containment recommendations.
- Some of the reserve now held by the COA/CCCAA would be paid out through cost containment recommendations that increase reimbursement allowances and cover costs for entry fees.
- At least 26 programs have been cut/suspended with further cuts anticipated; this automatically reduces the dues income for the COA/CCCAA.
- Data is needed to determine the amount of reduction that should be considered.

The following are examples of impact of dues reductions:

Athletic Program # of Sports	Current Dues	-10%	-25%	-35%	-40%	-50%
2	\$2,350	\$2,115	\$1,763	\$1,528	\$1,410	\$1,175
10	\$5,750	\$5,175	\$4,313	\$3,738	\$3,450	\$2,875
20	\$10,000	\$9,000	\$7,500	\$6,500	\$6,000	\$5,000
Totals System-wide	\$698,500	\$69,850	\$174,625	\$244,475	\$279,400	\$349,250

COA Board: It was **MSC** to reduce the 2010-2011 dues by 25%.

Vote: Yes-12, No-0, Abstain-1

9. Motion was withdrawn to recommend that the softball playoff structure be moved to a Friday-Saturday schedule rather than Saturday-Sunday schedule. However, it was suggested that if softball elects to have its additional round in the two-team regional format, it must be held on a Friday-Saturday.

Finance Committee: No Discussion

10. Encourage cross country, golf, and wrestling tournaments to be scheduled in an invitational as opposed to a round-robin format.

Finance Committee: What are the projected savings in change of format?

COA Board: The Board moved to table the item.

- ~~11. Move men's golf to the fall season, effective July 1, 2010.~~

11. Ask the COA Board to freeze sport official fees at 2008-09 levels. (Note: COA Board did not approve this recommendation in June.)

Finance Committee: Some conferences are in contracts with built-in increases. Some conferences have already received some accommodation from official organizations. The CCCAA/COA Office will communicate with conferences and official organizations in attempt to hold discussions on the issue. Safety of participants is a concern with regard to reducing the number of officials per contest.

COA Board: It was MSFailed to approve this recommendation.

Vote (motion to deny): Yes-10, No-2, Abstain-1

12. Ask the COA to allow divisional play for conferences with eight or nine teams (providing there is a minimum of four teams per division). Conferences under this provision would be required to identify one conference champion.

Finance Committee: Recommend approval.

COA Board: It was MSC to approve this recommendation.

Vote: Yes-13, No-0, Abstain-0

13. Review Form 3s to determine if the current travel party size limits utilized for participating team reimbursements for all sports needed to be adjusted.

Finance Committee: The Form 3 does not indicate actual participants. "Reimbursable" Travel party size limits need to be reviewed however; Form 3's should not be used for data. Actual playing rosters would provide a more accurate reflection of numbers to identify appropriate travel party size limits. The Executive Director will continue to review the average roster size of PC teams and bring suggestions as appropriate.

COA Board: It was MSFailed to approve this recommendation.

Vote (motion to deny): Yes-13, No-0, Abstain-0

14. Motion was withdrawn to reduce officials in football and basketball. CCCAA Executive Director will enter into a dialogue with officiating groups to see if concessions can be negotiated to reduce officiating costs.

Finance Committee: Some conferences are in contracts with built-in increases. Carlyle is trying to get changes, as some conferences have already obtained, to reduce official fees. Safety of participants is a concern with regard to reducing the number of officials per contest. Carlyle is working with officials associations on this topic.

15. For postconference competition events involving more than two teams, the sport coaches association president will work with the CCCAA office and the Management Council Sport Representative to establish host sites for postconference competition events in order to reduce travel for the majority of teams.

Finance Committee: Does not support. Concern was stated regarding the impact on the colleges that will lose the earned opportunity to host. The Executive Director was requested to put together data from previous year to bring scenario for review—the question of lost concessions income at the host college was also raised.

Please see the attached as an example of the possible effects of location re-positioning to reduce travel expenses.

COA Board: It was MSFailed to approve this recommendation.

Vote (motion to deny): Yes-12, No-1, Abstain-0

16. Request that the CCCFCA Executive Committee meet with football conference commissioners and the MC Football Representative to bring cost containment recommendations to the Management Council Summit at the CCCAA Annual Convention, March 29, 2010.

Finance Committee: Recommend approval.

COA Board: It was MSC to approve this recommendation.

Vote: Yes-12, No-0, Abstain-1

17. Accept the CCC Wrestling Coaches Association's recommendation to reconference wrestling.

Finance Committee: Recommend approval. Some mechanical questions need to be answered: Encourage wrestling to save money be initiating weigh in procedures to reduce travel expense.

Currently the sport of wrestling requires a "weigh-in" by wrestlers early the morning of the event. This requires (in many cases) the necessity to arrive at the event location the night before which leads to a lodging expense.

COA Board: It was MSC to approve this recommendation.

Vote: Yes-11, No-0, Abstain-2

18. Form an ad hoc conferencing committee with the existing North and South Cost Containment Conferencing Committee members. Dean Crowley to chair.

Finance Committee: The finance committee recommends that rather than an ad hoc committee, a standing conferencing committee be formed. Committee should be charged with developing criteria to evaluate the structure of conferences. Explanation is needed where criteria is not met regarding a college's placement. Further consideration should also be given to other criteria such as sport offering when reviewing conference structure. Consideration should also be given to what it takes for "hosting out" and the validity of single sport conferences.

COA Board: It was MSC to form a standing cost containment and conferencing committee of the Board. Note: The Board had further discussion about the formation of the committee(s). However, no further motion was carried.

Vote: Yes-11, No-0, Abstain-1

19. Increase the travel party size for the sport of soccer from 20 to 25. (*Adopted by the COA Board and effective October 30, 2009.*)

The Finance Committee requested that the Executive Director provide data (when possible) regarding the actual fiscal impact on each of the above recommendations.

The Finance Committee recommended that this document be made available to the field.

Re-conferencing Proposals from Northern California Conferencing Committee and Southern California Conferencing Committee.

COA Board: The Board moved to table the item, and the item will be brought back for discussion at the 2010 COA/CCCAA spring meeting.