



# COMMISSION ON ATHLETICS BOARD

## MINUTES

JUNE 3, 2009

*COA Office, Sacramento*  
*10:15AM – 2:15PM*

**A. CALL TO ORDER ..... Kathleen Hodge, Chair**

The meeting was called to order by Chair Kathleen Hodge at 10:16AM.

Board members present:

Dave Bolt, Rosa Carlson, Robert Deegan, Jackie Fisher, Sr., Gary Lewis, Tony Lipold,  
Logan McKechnie, Pamela Walker, and McKinley Williams.

Unable to attend: Ned Doffoney, Thomas Fallo, Brian King, and Richard Rose.

Others present: Carlyle Carter, Debra Wheeler, George Mategakis, and Rina Kasim.

**B. ADDITIONS TO AGENDA ..... Kathleen Hodge**

- ❖ Addition of agenda item H.4. Mendocino College Out-of-State Clarification. It was moved, seconded, and motion carried (**MSC**) to approve the addition to the agenda.

**C. APPROVAL OF MINUTES for April 3, 2009 ..... Kathleen Hodge**

It was **MSC** to approve the April 3, 2009, COA Board meeting minutes with one abstention.

Meeting minutes are available on the COA/CCCAA website at

<http://www.coasports.org/meeting.asp>

**D. PUBLIC COMMENTS**

None.

**E. REPORTS**

**1. COA Board Chair Kathleen Hodge**

The Board shares concern with COA/CCCAA members over the budget situation. Chair Hodge stated that the governor's proposal to consider a PE funding reduction is a serious issue system wide. She added that many CEOs also expressed concern at the notion of

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creating a third funding category where a credit program will be funded at a noncredit rate and become a new category. In an attempt to voice concern over the budget cut in the CCC system, COA Executive Director Carlyle Carter and California Community College Physical Educator President Diane Henry each gave a 60-second presentation at the State Legislative Budget Conference Committee Meeting in Sacramento on June 1, 2009. Mr. Carter's presentation covered devaluation of physical education and funding in athletics. He also talked about how treating PE classes as recreational might impact the athletic programs. Chair Hodge further pointed out that it is imperative for members to stay focused on the target: to get all the non-differential funding within the credit program, and to respect physical education. Chair Hodge commented that it will be appropriate for the body to send out some type of statement relating to the issue and go on record officially.

Ventura College President Robin Calote ended her first three-year term as COA Board member this June and will not be continuing her membership for the second term. The Board recognized her service.

### 2. Executive Director Carlyle Carter

- ❖ Infractions: Mr. Carter reported three institutions are currently under investigation for infractions of COA/CCCAA policy. The infractions center on either residency or subsidy issues which are in violation with state policy. He pointed out an institution will be subjected to additional penalties if a violation is not reported within 48 hours of discovery. (Please see COA/CCCAA Constitution and Bylaws Article 7.4.12 for information about penalties.) Mr. Carter also stressed that forfeiting a championship that an institution has not earned cannot be counted as a sanction.

Central Valley Conference Commissioner Logan McKechnie stated that the COA can take away postconference competition and eliminate recruiting. The conference commissioner, on the other hand, does not have the power to waive anything in the Constitution. However, the commissioner does invoke the initial punishment, which is appealable through the appeal process. It is the COA Executive Director's position to review and determine if the conferences' actions are balanced throughout the state in regards to sanctions for similar offenses.

- ❖ NCAA: Four-year institutions continue to raise the bar, which makes it more difficult for students to meet the standard, especially for those who are at risk. The Association continues its effort to work with NCAA in improving accommodations for remediation. Mr. Carter is currently working with NJCAA Past Executive Director George Boggs in drafting a letter to be sent to the NCAA and its Board of Directors.
- ❖ Out-of-Season: Due to budget cuts, some districts have decided to cancel certain parts of their summer sessions. Mr. Carter pointed out that institutions, without exception, should still impose requirements for class enrollment in order to participate in a nontraditional season of sport.

### 3. Management Council Chair Tony Lipold

- ❖ CCCADA Convention: The California Community College Athletic Directors Association (CCCADA) held its three-day Convention at Lake Tahoe from May 31 to June 2, 2009. The Convention was well attended. Dr. Greg Dale's, sports psychologist of

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Duke University, keynote address on “Maximizing Your Credibility and Developing Credible Coaches” inspired many attendees. In addition, West Hills CCD Chancellor Frank Gornick and Santa Clarita Chancellor Diane Van Hook delivered a presentation on what the CEOs expect from their athletic directors and vice versa. They talked about ways to save money, such as cutting team travel expense, playing at closer sites, avoiding Saturday and Sunday games, and reconferencing. In light of the budget situation, CCCADA plans to hold the 2010 convention together with the NATYCAA and NACDA Conventions in Anaheim (June 21-25, 2010).

- ❖ Out-of-State Student Information Form: Management Council (MC) Chair Lipold reported that Southern California Football Association Commissioner Jim Sartoris did an intensive study on out-of state athletes and retention. Colleges like Moorpark, Ventura, and Oxnard have been requiring all their athletes to provide official high school transcript in order to be eligible. If this approach were to be included as one of the components in the eligibility process, it will eliminate a lot of problems. MC Chair Lipold presented a sample draft of an Out-of-State Student Information Form from Commissioner Sartoris to the Board. The COA Board recommended that Commissioner Sartoris follow the legislative process and submit a proposed amendment via Form 5A.
- ❖ American River College Vice President of Student Services Pam Walker commended and congratulated MC Chair Lipold for his work and recognized his ending term of Management Council service. She said American River College Dean of Physical Education Jean Snuggs commended the 2009 CCCADA Convention and extended an invitation to the Board to attend the 2010 CCCADA Convention.

### F. COMMITTEE REPORTS

#### 1. Academic and Athletic Standards Review Committee Chair Dave Bolt

The Committee is in the process of developing a pilot study primarily involving colleges represented on the Committee. Mr. Carter reported that Feather River College Chief Instructional Officer Michael Bagley, unfortunately, has resigned from the Committee and will no longer be able to assist with the pilot study.

#### 2. Awards Committee Chair Pamela Walker

The Committee will schedule a teleconference this summer to determine the awards for spring sports and to discuss further the submission schedule for the awards nominations. Mr. Carter stated that the COA office can help facilitate the meeting depending on the Committee member's availability.

#### 3. Finance Committee Report

The Committee recommends the:

- a. Approval of no increase in membership dues for the 09-10 academic year and to continue using the 08-09 budget for 09-10 until further review brings suggested need for revision.
- b. Management Council to work with the state office to review current operations and provide recommendations that will maximize revenue and minimize expenditures. The goal is to improve team reimbursement, increase the amount available for, and better the

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timeliness of reimbursement. The Committee also asks MC to focus on venue location, expenditures, and cost containment.

- c. COA Office to continue its effort in amending Bylaw 8 for consideration at the fall meeting.
- d. Development of a policy requiring affiliate organizations to gain COA Board approval prior to entering into any agreement or implementing any action that will have impact on an institution's budget.

#### 4. Constitution Committee Chair Jackie Fisher

The Committee will have a meeting prior to the fall conference. One of the discussion items will include a proposal to the conference commissioner regarding how the Association handles protest committees.

#### 5. Policy Committee Chair Ned Doffoney

No report.

### G. REVIEW OF BOARD, MANAGEMENT COUNCIL, AND COMMITTEE ROSTERS

#### COA Board

The COA Board requested that Western State Conference provide two nominations (one male and one female) with one to be appointed to the COA Board at the August Board Meeting. If no name is provided by August, Executive Director Carter shall make recommendations and put the names forward.

#### Appeals Board

It was **MSC** to approve the appointment of American River College VP Student Services Pam Walker to serve on the Appeals Board.

#### Disabilities Appeals Board (Article 7.4.14.1)

The COA Board is looking for medical personnel to fill the vacancies. Awards Committee Chair Walker will ask Cosumnes River College Assistant Athletic Director Jeanne Calamar and American River College Coordinator for Disabled Students Programs & Services Jon James for their willingness to serve on the Disabilities Board. President Carlson will also ask Porterville College Alternative Media Specialist for Disabled Students Programs and Services (DSPS) Carrie Stinson. They will make the recommendations to the Board in August.

#### Policy Committee

MC Chair Lipold will ask Orange Empire Conference Commissioner John Keever, and he will make a recommendation for a representative to the Committee at the August Board meeting.

#### Management Council

- It was **MSC** to approve the appointment of San Diego City College Dean of Health, Exercise Science, & Athletics Kathy McGinnis as the CCC Physical Educator's representative on the Management Council.

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- It was MSC to approve the appointment of Glendale College Women's Athletic Director Terry Coblentz as the CCC Coaches Association representative's on the Management Council.
- MC will provide nominations for a CCCADA representative (one male and one female) at the August meeting.

### Competition Committee

It was MSC to approve the appointment of Cosumnes River College Assistant Athletic Director Jeanne Calamar, Ohlone College PE Instructor Paul Moore, San Joaquin Delta College Athletic Director Mary Ann Paz, and Gavilan College Athletic Director Ron Hannon to the Competition Committee replacing Dyan Miller, Lisa Everett, Kulwant Singh, and Dean Crowley.

### Postconference Competition Review Committee

MC will make recommendations for Ellen O'Connor's replacement at the August Board meeting.

## H. OLD BUSINESS

### 1. **Review of Competition Committee Cost Containment Report**

Please see supplement for cost containment decisions made by COA Board.

### 2. **Correction to the minutes of June 27, 2008, for Porterville College: Request for Out-of-State Recruiting Waiver**

It was MSC to approve the correction of minutes for Porterville College's out-of-state recruiting waiver request from one year (July 1, 2008 – June 30, 2009) to five years (July 1, 2008 – June 30, 2013).

### 3. **Request for a Redefinition of Cerro Coso Community College's First Contact Contiguous Recruiting Area (Bylaw 2.3.C)**

Cerro Coso College Women's Basketball Coach Tom Heck presented the case. (Please see supplement for more information.) He requested the Board to consider allowing Cerro Coso College, based on its proximity to San Bernardino County, to recruit from Riverside and possibly Mt. San Antonio. The Board reviewed the district map and checked Cerro Coso's contiguousness to other districts. However, information was not clear.

The Board requested that the COA office review the appropriate recruiting line for Cerro Coso. Executive Director Carter will communicate with Foothill Commissioner Dean Crowley to clarify the permissible recruiting area. The Board also requested that the COA Office update the COA's web information on "List of California Community College Districts." The Board moved to table the request with Logan McKechnie, Jackie Fisher, and Rosa Carlson abstained from voting.

### 4. **Mendocino College Out-of-State Clarification**

The COA Board requested that the COA Office recheck the recording of the meeting from April 3, 2009, and find out whether the approval of Mendocino College's out-of state waiver

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request is for five years or one year. The COA office will clarify this at the August Board meeting.

### I. NEW BUSINESS

#### 1. Institutional Program Review

The COA Board requested that Executive Director Carter investigate in detail the institution program review cost, giving particular attention to the stated amount of \$6,000 from Mt. San Jacinto's letter. (Please see supplement.) The Board will revisit this item at the August meeting.

#### 2. Western State Conference: Request for Approval of 09-10 Conference Appeals Board Membership Composition (Please see Article 7.4.8.1)

It was MSC to approve Western State Conference's request for a WSC Appeals Board Membership consisting of five members.

### J. BOARD CHAIR ELECTION (Article 2.3.3)

It was MSC to approve the reappointment of Fullerton College President Kathleen Hodge as 09-10 COA Board Chair.

### K. DRAFT 2009-10 MEETING SCHEDULE

Friday, August 28, 2009	Teleconference (10:15AM – 2:15PM)
Friday, October 30, 2009	in conjunction with the COA/CCCAA 2009 Fall Conference, Crowne Plaza Hotel, SFO - October 28 - 30, 2009 -
*Wednesday, February 17, 2010	ACCCA Conference, San Francisco, or teleconference <i>* will be decided at the October Fall Conference</i>
Friday, April 2, 2010	in conjunction with the COA/CCCAA 13th Annual Convention, Doubletree Hotel, Ontario - March 30- April 2, 2010
Thursday, June 17, 2010	COA, Sacramento – tentative date (10:15AM – 2:15PM)

L. ANNOUNCEMENTS None.

M. FUTURE AGENDA ITEMS None.

### N. ADJOURNMENT

The meeting was adjourned at 2:45PM.

It was moved, seconded, and motion carried (MSC) at the COA June 3, 2009 Board Meeting to adopt the following Competition Committee Cost Containment Recommendations. Deletions are ~~strikethrough~~, and additions are underlined.

Note: Cost Containment Recommendation item 2 was approved at the COA Board February 18, 2009 Meeting with no changes, and the Board did not approve the recommended amendment in April to have both baseball and softball at 40 games.

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CALIFORNIA COMMUNITY COLLEGE ATHLETIC ASSOCIATION  
COMPETITION COMMITTEE  
COST CONTAINMENT RECOMMENDATIONS

Competition Committee Members: Dave Evans, Barbara Bond, Dean Crowley, Lisa Everett, Jerry Hannula, Joe Jennum, Clara Lowden, Dyan Miller, Kulwant Singh.

General Comments:

1. Recommendations are suggested to begin in Fall 2009 and end Spring ~~2010~~ 2012.
2. Committee was unanimously in favor of no reductions for Spring 2009.
3. Committee was unanimously in favor of no reductions in post conference competition.
4. Recommend that the Management Council get input from Coaches Associations prior to forwarding to the COA/CCCAA Board.
5. Competition Committee is willing to revisit recommendations at a later date, depending on the final outcome of budget.

Cost Containment Recommendations:

1. ~~Recommend Reduction of Non-Traditional Season of Competition—July 1, 2009.~~ For schools voluntarily participating in Non-Traditional Season of Sports, the maximum number of allowable scrimmages/events for each sport shall be reduced by 20%.

Revision of Non-traditional Sport Season Chart to be distributed by June 5, 2009

2. Reduce maximum number of contests for all sports. The reductions would be as follows: (10% for sports with less than 12 contests, 15% for sports with 12-30 contests, and 20% for sports with over 30 contests.

<u>Sport</u>	<u>Current</u>	<u>Proposed</u>	<u>Percentage</u>
Football	10+ scrimmage	10	10%
Cross Country (W/M)	9	8	
Basketball (W/M)	28	24	15%
Soccer (W/M)	24	21	
Volleyball (W/M)	24	21	
Water Polo (W/M)	21	18	
Wrestling	16	14	
Badminton	22	19	
Golf (W/M)	22	19	
Swimming (W/M)	12	11	
Tennis (M/W)	30	26	
Track & Field (W/M)	14	12	
Baseball	44	36	20%
Softball	50	40	

3. ~~Move the start date of practice back a week for all sports except football. Move the start date of games back one week for all sports. Exception: If football loses a scrimmage instead of a game then leave their start date as is.~~
4. Evaluate the organization/scheduling/location of all meetings and conference related to the operations of all CCCAA organizations and affiliates. Reduction of meetings across the board for all groups. Ex. One state meeting, may extend the number of days for meeting. Alternate meetings between the north and south.
5. Increase conference competition to reduce travel for non-conference events.
6. Schedule double headers whenever possible if they result in a cost savings or reduced workload. To avoid competing on weekends and holidays. The idea is to eliminate possible overtime. We encourage contests to be scheduled on weekdays to avoid weekends and holidays.
7. ~~Mandatory~~ Encourage Conference double headers in Women/Men Basketball.
8. ~~Freeze official's fees at current rate.~~
9. ~~Allow conferences to divide into divisional play for better proximity scheduling with at least eight teams rather than the current ten. Conferences could go to two fours or a five/four divisional concept. This would be up to the conference should they opt to do so.~~  
~~Bylaw 5.2.10 on page 22 states as follows: Conference or associations, which have ten (10) or more colleges participating in a sport, may be divided into divisions for that sport. There shall be a minimum of five (5) colleges per division.~~  
~~Recommendation would be to change the number of colleges required to eight (8) with the minimum number per division four (4). This would not be a~~

~~requirement, only an option for a conference that has extreme geographical considerations when scheduling. Note:~~

Note: Board recommended this item to be brought back as an emergency item via form 5 at the COA/CCCAA Fall Conference.

10. Recommend that all post conference tournaments be held on a California Community College campus.

Note: Board approved item 10 as proposed in February, and the Board did not approve the proposed amendment in April to add “*if there is an acceptable venue or facility*” at the end of the sentence.