

# COA MANAGEMENT COUNCIL

## MEETING MINUTES

Videoconference sites: COA (Sacramento), Fresno City College, Glendale College, Palomar College, Rancho Santiago CCD San Mateo CCD

October 16, 2003

### **A. WELCOME AND CALL TO ORDER/INTRODUCTIONS - ELLIE BEWLEY**

The meeting was called to order, those in attendance were: Ellie Bewley, Chair; Fran Babich, Deborah Blackmore, Shannon Bracy, Debbie Budd, Steve Cassady, Pauline Clark, Bob Clement, Terry Coblentz, Fran Cummings, Gary Dilley, Dave Evans, Ann Heck, T. Mark Johnson, John Keever, Tony Lipold, Eric Mendoza, Dale Murray, Jim Sartoris, Roger Schultz, Jean Snuggs, Pete Snyder, Steve Ward, Jerry White, John Woods, Susan Yates, Joanne Fortunato, Stu Van Horn, Debra Wheeler, and Judith Centlivre. Matt Jackson was unable to attend. Others in attendance were Tom Crow, Gary Torgeson, Jeannie Calamar, Chris Pappas, Shirley Baskin, Clar Appledorn, Tony Costello, Felix Rogers, Aracely Mora, Susan Beers, Diane Henry, Mickey Davis, Larry Riesberg, Cassie Macias, Chuck Ferrero, Jan Stuebbe.

Chair Bewley introduced new members Tony Lipold of Saddleback College, representing Track and Field, Eric Mendoza of Fullerton College, representing Sports Information Association, and Pete Snyder of Fullerton College, representing SCOPE.

### **B. REVIEW OF MARCH 27, 2003, MINUTES**

It was MSC to approve the March 27, 2003, Management Council meeting minutes. These are available on the COA website at [http://www.coasports.org/meetings/mgtc\\_mins032703.pdf](http://www.coasports.org/meetings/mgtc_mins032703.pdf).

### **C. FORM 3 WEBSITE PROJECT**

State Commissioner Joanne Fortunato briefed members on the Form 3 project and reported that comments from the conferences were overall favorable and she enumerated the concerns to be addressed during the initial implementation period. COA Sports Information Director Dave Eadie introduced Dan Amato, representative from Spotlight Interactive, the company that will be contracted to design the program for the electronic Form 3 database. Mr. Amato indicated that a prototype should be available within a month from the date of design start-up.

## **D. CHAIR'S REPORT**

Chair Bewley reported that further budget cuts are being required in January at her institution and indicated that she has asked the president of the Athletic Directors Association to review cost containment measures once again. Athletic Directors Association President Shirley Baskin stated that she is scheduling a one-day meeting to be held in early December 2003 or late January 2004 and results from that meeting will be reported. Chair Bewley encouraged members to contact their respective sport association presidents and sport coaches for their suggestions for potential further cost-cutting measures.

Chair Bewley also brought members up to date on the status of the football bowls for the current year.

## **E. MANAGEMENT COUNCIL ORIENTATION**

Chair Bewley reviewed the role and responsibilities of Management Council members as sport representatives and the need for each to communicate with their respective sport coaches to help them function efficiently and also ensure that their needs are heard by the Management Council. She also stressed the importance of attending the meetings, such as the Management Council meetings, seeding meetings, sport coaches association meetings, and state tournaments. Members also oversee their sport's budgets and any proposed Form 5 legislation and changes to the sport guides. She also reviewed the duties of Affiliate Organization Representatives and encouraged them to contact her when they have items of concern for placement on the meeting agenda.

## **F. COA BOARD REPORT**

Tom Crow, Chair of the COA Board, expressed his appreciation for all the work of the Management Council and also encouraged members to keep their respective college presidents and any other interested parties informed of issues and potential implications of legislation and decisions made, particularly those pertaining to out-of-season competition proposals.

## **G. SUBCOMMITTEE REPORTS**

1. Postconference Competition Review Committee.

Chair Ann Heck reviewed the report of September 23, 2003, from the Postconference Competition Review Committee, which updates information from its June meeting, focusing on excellence in the postconference formats. The Committee's meeting in September addressed Goal C of the mission statement, the conduct of quality and cost effective events with minimal disruption of academic programs. A third meeting is planned to be held prior to the next Management Council meeting.

2. Site Selection Committee.

Chair Gary Dille indicated that a survey will be distributed to athletic directors and sport coaches associations in December. He reviewed sample questions that will be asked and stated that the committee will meet again in January to develop recommendations to submit to the Management Council in April 2004.

3. COA/Coaches Relations Committee

Management Council Chair Ellie Bewley reported that the creation of this committee was requested by the Board and she requested Fran Babich, Steve Ward, Steve Cassidy, Susan Yates, and Debbie Budd to serve as members. A committee chair will be named in the near future.

## H. LEGISLATION

Management Council reviewed and voted on proposed legislation submitted for fall 2003. Recommendations were made to the Board concerning Consent Items 1-6, Constitution Item 1, and Policy Bylaw Items 1-4.

A report of the decisions made with regard to Operational Bylaw/Sport Guide Items C1 – C17 was also forwarded to the Board.

*The final result of this legislation is recorded in the October 17, 2003, meeting minutes of the COA Board and may be viewed at:*

[http://www.coasports.org/meetings/board\\_mins101703.pdf](http://www.coasports.org/meetings/board_mins101703.pdf)

## I. AFFILIATE ORGANIZATION REPORTS

### 1. SCOPE

Scope representative Pete Snyder reported the status of SB 338 and encouraged members to participate in the legislative process of this proposed legislation.

### 2. 3C4A

Pauline Clark stated that the 3C4A meeting is scheduled for next month and its Form 5 for Policy Bylaw Item 1 will be revised and submitted with the proposed legislation in spring 2004.

### 3. ATHLETIC TRAINERS

Shannon Bracy indicated that the Athletic Trainers Association continues to study the new HIPPA law.

### 4. SPORTS INFORMATION ASSOCIATION

Eric Mendoza indicated that the Sports Information Association has no report at this time.

## **J. ADJOURNMENT**

There being no further business to come before the Management Council, the meeting was adjourned at 2:15PM.