

# COA MANAGEMENT COUNCIL

## MEETING MINUTES

*Burbank Hilton Airport Hotel & Convention Center*

*Burbank, California*

**April 1, 2004**

### **A. WELCOME AND CALL TO ORDER/INTRODUCTIONS - ELLIE BEWLEY**

The meeting was called to order, those in attendance were: Ellie Bewley, Chair; Fran Babich, Deborah Blackmore, Shannon Bracy, Debbie Budd, Pauline Clark, Bob Clement, Terry Coblentz, Gary Dilley, Dave Evans, Ann Heck, Matt Jackson, T. Mark Johnson, John Keever, Tony Lipold, Dale Murray, Jim Sartoris, Roger Schultz, Jean Snuggs, Pete Snyder, Steve Ward, Jerry White, John Woods, Susan Yates, Joanne Fortunato, Stu Van Horn, Debra Wheeler, and Judith Centlivre. Eric Montgomery attended for Eric Mendoza, representing the Sports Information Association. Steve Cassady and Fran Cummings were unable to attend.

### **B. REVIEW OF OCTOBER 16, 2003, MINUTES**

It was MSC to approve the October 16, 2003, Management Council meeting minutes. These are available on the COA website at [http://www.coasports.org/meetings/mgtc\\_mins101603.pdf](http://www.coasports.org/meetings/mgtc_mins101603.pdf).

### **C. FORM 3 WEBSITE PROJECT**

COA Sports Information Director Dave Eadie reported that in January of this year each conference was asked to nominate one school from the conference to help test the prototype of the system.

In late February, a teleconference was held with the selected eligibility clerks and the conference commissioners. Their input and feedback was requested, and overall, the feedback was positive. The prototype is currently being updated to incorporate the suggestions received.

He indicated that the next round of testing is tentatively scheduled for mid-April, and it has been requested that conferences recommend an additional school to participate in this second testing phase. A series of teleconferences will be scheduled for eligibility clerks in July, August, and September, as the goal remains for the online system to begin use in fall 2004.

## **D. CHAIR'S REPORT**

Chair Bewley noted that her term on the Management Council is ending. She expressed her thanks to current and past council members for their continued hard work and commitment and her appreciation for the opportunity to chair and participate in handling the important issues with which the Management Council and committees are charged.

## **E. MANAGEMENT COUNCIL ORIENTATION**

Chair Bewley reviewed the role and responsibilities of Management Council members and stressed the importance of communicating concerns and issues of coaches and affiliate groups to Management Council as well as reporting Management Council concerns to their respective groups. She encouraged all to be involved and attend the meetings of the groups each represents and to assist in formulating strategies to make the organization work and run smoothly.

## **F. COA BOARD REPORT**

Tom Crow, Chair of the COA Board, indicated that the Board anticipates much input on legislation at its meeting in the morning, and due to other scheduled convention events, comments will be time limited. The Board would like to allow as much time as possible to discuss the issue of nontraditional season competition as there are many issues to be addressed. Chair Crow expressed his thanks and congratulated all for keeping students in focus at all times.

## **G. SUBCOMMITTEE REPORTS**

### **1. Postconference Competition Review Committee.**

Chair Ann Heck reviewed the goals and accomplishments of the committee and indicated that the committee will continue its review of formats and financial statements of postconference events relative to these goals at the CCCADA convention in June.

### **2. Site Selection Committee.**

Chair Gary Dille reviewed the results of the committee's recent survey distributed to member colleges and recommended that a process be initiated to develop a format for state championships that includes selecting several quality sites in the north and south that could be used on a rotational basis to host championship events. This trial concept would be discussed with representatives from the sports of volleyball, soccer, and basketball, and be done with the idea of trying to establish this at term of at least two or four years for the trial model. It was **MSC** to approve Mr. Dille's recommendation, noting that if one of these recommended sports chooses not to participate, another sport would replace it.

### 3. COA/Coaches Relations Committee

Chair Steve Ward reviewed the charge of the committee and reported that the committee had its first meeting in January. At that time five questions were formulated to pose to all sport association presidents and COA Management Council sport representatives. Response levels have been very high in a short period of time. There are two major concerns that have been common themes from the sport coaches associations. First, they all want their post-seasons returned to their original format, and secondly, there are several issues regarding trust and communication. This committee will attempt to understand these complex trust issues and prepare a report with constructive strategies and suggestions to present at the Management Council meeting in October.

## H. COST SAVINGS RECOMMENDATIONS

The following recommendations were reviewed by the Management Council and forwarded to the Board for final consideration. *The Board's ruling is recorded in the April 2, 2004, meeting minutes of the COA Board and may be viewed at:* [http://www.coasports.org/meetings/board\\_mins040204.pdf](http://www.coasports.org/meetings/board_mins040204.pdf).

### 1. Athletic Directors Recommendations

Shirley Baskin, President of the Athletic Directors Association, reviewed its recommendations for cost-saving measures. Council members discussed the recommendations, received input from meeting attendees, and agreed to modify the reduction percentage to ten percent (10%), rounded down, for all sports. It was **MSC** to accept the Athletic Directors Association recommendations as amended.

### 2. Foothill Conference

Dean Crowley, Foothill Conference Commissioner, discussed financial ramifications of conducting program reviews and recommended that a one-year moratorium, if a conference so chooses, be instituted for 2004-05. It was **MSC** to accept Commissioner Crowley's recommendation.

## I. LEGISLATION

Management Council reviewed and voted on proposed legislation submitted for spring 2004. Recommendations were made to the Board concerning Bylaw Policy Items 1-3. A report of the decisions made with regard to Bylaw Operational/Sport Guide Items C1 – C13B was also forwarded to the Board.

*The final result of this legislation is recorded in the April 2, 2004, meeting minutes of the COA Board and may be viewed at:*

[http://www.coasports.org/meetings/board\\_mins040204.pdf](http://www.coasports.org/meetings/board_mins040204.pdf).

**Note from Chair Bewley regarding Tabled Bylaw Item 3:**

*There is support for the concept of out-of-season competition. The ad hoc committee will reconvene, entertain this legislation, and work with the sport coaches associations. Sports that wish to be included should prepare a proposed window and a number of contests for their sports and report back to the Management Council in October.*

**G. AFFILIATE ORGANIZATION REPORTS**

**1. Athletic Trainers**

Shannon Bracy advised that there is a notable increase in injuries due to body piercing and that legislation may be proposed dealing with this issue.

**2. 3C4A**

Pauline Clark reported that there will be a national conference for academic advisors for athletes for four-year colleges in June. At this conference there will be a two-year college summit meeting with the NCAA present, at which time the 3C4A will have the opportunity to present concerns regarding the impact the NCAA academic rules have on two-year college athletes.

**3. SCOPE**

Pete Snyder expressed thanks to SCOPE President Aracely Mora and the SCOPE board for raising the level of awareness as a physical education community and staying active with the state legislature. He also noted that their dues structure has been changed and he encouraged all to become a SCOPE member.

**4. Sports Information Association**

Eric Montgomery, president-elect of the association attending for Eric Mendoza, did not file a report at this time.

**5. Athletic Directors' Association**

Jean Snuggs reported for the association that its meeting would be held June 6-7, 2004, at Harrahs Lake Tahoe.

**6. Sport Coaches Association**

Pat Doyle reported that the sport coaches association is in the process of formulating its bylaws and election procedures.

## **H. OTHER**

Chair Bewley announced that this Management Council meeting has been sponsored by Diamond Sports and California Track and Engineering and thanked both entities for their continued investment.

## **I. ADJOURNMENT**

There being no further business to come before the Management Council, the meeting was adjourned at 5:55PM.

Respectfully submitted,

Joanne A. Fortunato, Ph.D.  
State Commissioner