

COA MANAGEMENT COUNCIL

MEETING MINUTES

*Peppermill Hotel, Reno NV
March 27, 2003*

A. WELCOME AND CALL TO ORDER/INTRODUCTIONS - ELLIE BEWLEY

The meeting was called to order, those in attendance were: Ellie Bewley, Chair; Fran Babich, Deborah Blackmore, Shannon Bracy, Debbie Budd, Steve Cassady, Bob Clement, Terry Coblentz, Fran Cummings, Gary Dilley, Glenn Haller, Ann Heck, Matt Jackson, T. Mark Johnson, John Keever, Dale Murray, John Norton, Jim Sartoris, Roger Schultz, Jean Snuggs, Steve Ward, Ron Warnock, Jerry White, John Woods, Susan Yates, Joanne Fortunato, Stu Van Horn, Debra Wheeler, and Judith Centlivre. Pauline Clark and Dave Evans were unable to attend.

Chair Bewley introduced one new member: Fran Babich, Butte College, representing the sport of softball.

B. REVIEW OF OCTOBER 17, 2002, MINUTES

It was MSC to approve the October 17, 2002, Management Council meeting minutes. These are available on the COA website at http://www.coasports.org/meetings/mgtc_mins101702.pdf.

C. COA BOARD REPORT

James Kossler, Chair of the COA Board, noted that the Board has been watching the proposed legislation carefully and commented about the importance of the discussions on the budget issues before the Commission.

D. AFFILIATE ORGANIZATION REPORTS

1. CALIFORNIA COMMUNITY COLLEGE ATHLETIC DIRECTORS ASSOCIATION (CCCADA)

John Woods, President of the Athletic Directors Association, commented on how inspiring the Pepsi Celebration of Student Athletes Luncheon was and that the inductees' stories at the Hall of Fame Luncheon remind us why we are here and what it is that we want to accomplish for our student athletes. The CCCADA has spent a great deal of time reviewing the budget issues and those results will be shared with the membership.

Vice President of the CCCADA, Shirley Baskin, invited all to attend the CCCADA spring meeting in Lake Tahoe on June 1 and 2. Information for the meeting is also available on the CCCADA website.

1. CALIFORNIA COMMUNITY COLLEGE ASSOCIATION OF ACADEMIC ADVISORS FOR ATHLETES (3C4A)

3C4A President Evans Roderick reported that the 3C4A has had a very low turn out for this year's convention. Budget issues are the major concern and the 3C4A is considering how campuses can best be served with the loss of their part-time advisors. The Association has two proposals that will be posted on its website. Members will be able to review and make recommendations. The first pertains to the requirement for 24 units between seasons. The second proposal pertains to the timeline for filing educational plans.

2. CALIFORNIA COMMUNITY COLLEGES SPORT COACHES ASSOCIATION (CCCSCA)

CCCSCA President Pat Doyle reported that the CCCSCA meeting held the day before was well attended. The CCCSCA voted to support the proposal forthcoming from the CCCADA regarding budget cuts. The CCCSCA is also in support of the proposed legislation with the exception of Bylaw Items 2 and 3.

3. CALIFORNIA COMMUNITY COLLEGE ATHLETIC TRAINERS ASSOCIATION (CCCATA)

CCCATA President Shannon Bracy reported HIPPA regulations would go into effect on April 14, 2003. Compliance is a must and she cautioned all to be aware of casual conversations regarding injuries. She reminded all that athletes need to sign a medical waiver regarding the sharing of information on their injuries. It was also noted that educational guidelines for certification will change in 2004.

E. POSTCONFERENCE COMPETITION COMMITTEE REPORT

Postconference Competition Committee Chair Ann Heck reviewed the mission statement and reminded members that the data is relative to activity when there is no budget crisis. The data was reviewed line-by-line, sport-by-sport. Representatives from coaches associations whose sports were not in compliance were given the opportunity to speak to the statistics regarding their sports. Form 5s pertaining to postconference competition need to be reviewed by this Committee before being forwarded to the COA office. Form 5s should be sent to the COA office no later than May 15, 2003. The COA will forward the Form 5s to the Committee prior to the Committee's next meeting on June 1, 2003.

F. LEGISLATION – EFFECTIVE DATE OF ALL LEGISLATION IS JULY 1, 2003

1. CONSENT ITEMS

Consent Items 1 – 21 were reviewed and approved for recommendation of COA Board approval. A recap follows:

Consent Item 1

RECOMMEND COA BOARD APPROVAL

Article 7.4.2.

In compliance with the due process procedures of the *Constitution*, such sanctions may be imposed by the conference commissioners, conferences, appeals boards, and/or by the COA Board.

Consent Item 2

Recommend COA Board Approval

Article 7.5.6.1.

The primary entity responsible for the application and implementation of COA rules, regulations, and procedures is the member college. The next level of enforcement of the rules, regulations, and procedures is the responsibility of the conference commissioner.

Consent Item 3

Recommend COA Board Approval

Article 7.5.8.1.

All requests for formal interpretation of the *Constitution* and/or appeals shall be submitted in writing to the Conference Commissioner.

Consent Item 4

Recommend COA Board Approval

Articles 7.5.8.3; 7.5.8.4; 7.5.8.5; 7.5.9.2.A; 7.5.9.2.D.

7.5.8.3. The conference commissioner shall interpret and rule on the provisions of the *Constitution* for colleges, students, college administrators, and employees of member schools in his/her conference.

7.5.8.4. The conference commissioner is responsible for the first level interpretation, ruling, and enforcement of this *Constitution*.

7.5.8.5. His/her recommendation shall be forwarded to the conference hearing board for modification, reversal, or ratification, except for injury illness waivers.

7.5.9.2.

A. Written appeals from ~~recommendations~~ the rulings of the conference commissioner.

7.5.9.2.

D. ~~Recommendations~~ All rulings by the conference commissioner that modify, extend, waive, or disregard any provisions of the *Constitution*, except for injury illness waivers.

Consent Item 5

RECOMMEND COA BOARD APPROVAL

Article 7.5.14.10.

7.5.14.10. Penalties for violation of any Bylaw may be coaches, students, employees, and/or college representatives. Such penalties may be imposed by the college, the conference commissioner, conference, appeals board, or the COA Board.

Consent Item 6

RECOMMEND COA BOARD APPROVAL

Article 7.5.14.10.1.

7.5.14.10.1. Penalties for ~~first violations(s)~~ probation shall include:

Consent Item 7

RECOMMEND COA BOARD APPROVAL

Bylaw 1.17.1.

1.17.1. If a sport is dropped before the first game, meet, or match, student athletes may request a waiver of ~~Bylaws 1.10.1.A, 1.15.2, and 1.15.3~~ any bylaw that would prevent the student athlete from transferring and being eligible at another California community college that semester. The Conference Commissioner of the college where the sport was dropped has the authority to grant ~~this~~ these waivers and shall notify the conference hearing board and the State Commissioner of this action.

Consent Item 8

RECOMMEND COA BOARD APPROVAL

Bylaw 1.17.2.

1.17.2. If a sport is dropped by a college and falls under the following criteria, the student athlete may request a waiver of ~~Bylaws 1.10, 1.15.2, 1.15.3, and 1.15.4~~ any bylaw that would prevent the student athlete from transferring and being eligible at another California community college that semester or having the partial season count as a year of eligibility.

Consent Item 9

RECOMMEND COA BOARD APPROVAL

Bylaw 2.1.1.

2.1.1. If not specifically permitted in 2.1, the activity is disallowed.

Consent Item 10

RECOMMEND COA BOARD APPROVAL

Bylaw 2.3.F.1.

1. A student enrolled in and attending summer school and/or intercession at another college.

Consent Item 11

RECOMMEND COA BOARD APPROVAL

Women's Golf Guide 2.A.

2. Conference Competition
 - A. ~~All e~~Conference competition shall be completed no later than the first Tuesday ~~in November~~ ends four (4) Wednesdays prior to Thanksgiving.

Consent Item 12**RECOMMEND COA BOARD APPROVAL****Women's Golf Guide 4.2.A. and 5.2.A.**

4.2. SITE, DATE, AND TIME (SEE COA BYLAW 3.11)

- A. The regional qualifying tournament shall be held on the second Sunday and Monday or Monday and Tuesday in November. It shall consist of 36 holes to be played over a two (2)-day period ~~during the second week of November~~.

5.2. SITE, DATE, AND TIME (SEE COA BYLAW 3.11)

- A. The state championship shall be held on the third Sunday and Monday or Monday and Tuesday in November. It shall consist of 36 holes to be played over a two (2)-day period ~~with no practice rounds to be allowed prior to the start of the tournament~~.

Consent Item 13**RECOMMEND COA BOARD APPROVAL****Women's Golf Guide 4.2.B. and 5.2.B.**4.2. *(and 5.2)* SITE, DATE, AND TIME *(Regional)* (SEE COA BYLAW 3.11)

- B. The ~~event~~ tournament must start prior to ~~9:00~~10:00AM each day unless a later starting time has CCCLGCA Executive Committee approval. The event manager will generate a signed contract from the tournament site six months prior to the first day of the tournament. The event manager will provide a signed copy of the contract to the president of the CCCLGCA.

5.2. SITE AND DATE *(State)*

- B. The ~~event~~ tournament must start prior to ~~9:00~~10:00AM each day unless a later starting time has CCCLGCA Executive Committee approval. The event manager will generate a signed contract from the tournament site six months prior to the first day of the tournament. The event manager will provide a signed copy of the contract to the president of the CCCLGCA.

Consent Item 14**RECOMMEND COA BOARD APPROVAL****Women's Golf Guide 4.2.C. and 6.3.A.-B.**4.2. *(and 6.3)* SITE, DATE, AND TIME *(Regionals)* (SEE COA BYLAW 3.11)~~C. Pairings for the regional tournament shall be:~~

~~On the first day, the individuals shall go out first in reverse order of how they qualify. The team qualifiers will then follow the individual qualifiers and will be paired up in their respective line-up order.~~

~~On the second day, the order will be reversed with the teams going out first.~~

6.3. PAIRINGS

A. The pairings for the regional and state tournaments shall be as follows:

~~In a two-day tournament, the order of the first 18 holes will be on both days of the two-day tournament. The team qualifiers shall go out first, followed by the individual qualifiers. The individual qualifiers shall go out in reverse order, with two players from the north and two players from the south in each group. On the first day, the individuals shall go out first in reverse order of how they qualify. The team qualifiers will then follow the individual qualifiers and will be paired up in their respective line-up order. In the State Tournament, two (2) players from the north and two (2) players from the south will be paired in each group.~~

On the second day, the order will be reversed with the teams going out first.

B. Regional pairings will be used unless the event manager receives an amended line-up within 24 hours of the completion of regional play.

Consent Item 15

RECOMMEND COA BOARD APPROVAL

Women’s Golf Guide 6

6. PLAYING DETAILS AND OFFICIALS (Regional and State)

Consent Item 16

RECOMMEND COA BOARD APPROVAL

Women’s Golf Guide 6.1.F.

6.1. PLAYING RULES

F. There shall be no substitutions after the start of ~~the state tournament~~ each postconference tournament.

Consent Item 17

RECOMMEND COA BOARD APPROVAL

Women’s Golf Guide 6.1.I.

6.1. Playing Rules

I. Cell phones, pagers, and/or beepers are not allowed on the golf course at any time. ~~Follow NCGA or SCGA Rules. Players will be warned about this rule by the event manager prior to the start of competition.~~ Players who violate this rule will be ~~disqualified~~ assessed a two (2)-stroke penalty. A second offense will result in a disqualification. (Exception: in the event of emergency situations, the Tournament Committee may grant special permission for the use of a cell phone.)

Consent Item 18

RECOMMEND COA BOARD APPROVAL

Women’s Golf Guide 6.1.K.

6.1. Playing Rules

K. Spectators, if allowed on the tournament course, must remain on the cart path only or a reasonable distance off the fairway. Spectators interfering with play will be removed from the site.

Consent Item 19**RECOMMEND COA BOARD APPROVAL****Women's Golf Guide 6.2.A. and B.**

6.2. Scoring

- A. The team championship shall be determined by totaling the lowest four (4) of six (6) players' scores for ~~36 holes~~ each stipulated round in the PC event.
- B. The individual champion shall be decided by the participant with the lowest cumulative scores for the ~~36 holes~~ each stipulated round PC event. All participants are eligible.

Consent Item 20**RECOMMEND COA BOARD APPROVAL****Softball Guide 3.4.B.**

3.4.

- B. All postconference competition shall be governed by NCAA Fastpitch Official Rules of Softball ~~with no exceptions.~~

Consent Item 21**RECOMMEND COA BOARD APPROVAL****Softball Guide 4.6.B.4.**

4.6.B.

- 4. Home team shall be the higher seeded college for game one (1). In subsequent games, a coin flip will determine the home team.

2. CONSTITUTION ITEMS

Constitution Items 1 – 4 were reviewed and approved for recommendation of COA Board approval. A recap follows:

Constitution Item 1**RECOMMEND COA BOARD APPROVAL****Articles 2.3.1; 2.3.2; 2.3.3.**

~~2.3.1. The members of the COA Board serve three (3) year terms. Terms of the members shall be staggered to provide continuity.~~

~~2.3.2. The COA chair is a CEO elected by the members of the COA Board to a three (3) year term. The chair is limited to a maximum of two (2) consecutive terms. There is no restriction on the number of terms the chair may serve.~~

~~2.3.3. The COA Board membership is limited to a maximum of two (2) consecutive terms. There is no restriction on the number of terms an individual may serve. Terms of office commence on July 1 and end on June 30 of the third year.~~

2.3.1. The members of the COA Board shall serve a three (3)-year term. Members are eligible for a second three (3) year term. COA Board membership is limited to six (6) consecutive years on the Board. Terms of office commence on July 1 and end on June 30.

2.3.2. Once a Board member has completed six (6) consecutive years and goes off the Board for a minimum of one (1) year, that member is eligible to again be nominated for Board membership.

2.3.3. The COA Board chair is a CEO elected by the COA Board on an annual basis.

Constitution Item 2

RECOMMEND COA BOARD APPROVAL

Articles 4.3.2; 4.3.3.

4.3.2. The MC chair will be elected by the members of the MC and will serve a three (3) year term. The chair may be elected to an additional term but no more than two (2) consecutive terms. The members of the MC shall serve a three (3)-year term. They are eligible for a second three (3)-year term. MC membership is limited to six (6) consecutive years on the MC. Terms of office commence on July 1 and end on June 30. Once a MC member has completed six (6) consecutive years and goes off the MC for a minimum of one (1) year, that member is eligible to again be nominated for MC membership.

4.3.3. MC members shall serve a three (3) year term and shall be limited to a maximum of two (2) consecutive terms. There is no restriction on the number of terms a member may serve. The MC chair is a member of the MC elected by the members of the MC on an annual basis.

Constitution Item 3

RECOMMEND COA BOARD APPROVAL

Article 4.4.1.G.6.

4.4.1.G.

6. The MC member filling the vacancy will be appointed for the duration of the term of the vacated position. If the resultant appointment duration is for eighteen (18) months or more, then that appointment will be considered a full term relative to term limitations. (See 4.3.3) If less than eighteen (18) months, the person is eligible for two (2) consecutive terms.

Constitution Item 4

RECOMMEND COA BOARD APPROVAL

Article 7.5.14.10.2.

7.5.14.10.2. Penalties for additional violations, which would result in probation, by a college occurring during a probation year which occur during the year of probation or within three (3) years following a the probation year, shall include:

- A. The college shall be again placed on further probation or its probation extended to include the loss of participation and shall be banned from participation in any PC in one, some, or all intercollegiate sports offered by the college.
- B. The Commissioner or the conference shall recommend in writing to the college president the immediate reassignment of/or other severe disciplinary actions against those administrators and/or staff members who are found believed to be responsible for repeated violations of this Bylaw.

- C. The conference shall, upon the call of the Commissioner, meet to evaluate the imposition of ~~those~~ additional penalties listed in Article 7.5.13 ~~14~~ (Penalties) of the Constitution ~~that deal with~~ and consider recommending the suspension and/or expulsion of the college from the conference.
- D. Other penalties as shall be imposed by the Commissioner, the conference, ~~the appeal board~~ or the COA Board.

3. BYLAW ITEMS

Bylaw Items 1 – 3 were reviewed and approved for recommendation of COA Board approval. A recap follows:

Bylaw Item 1

RECOMMEND COA BOARD APPROVAL

Bylaw 1.15.3.

1.15.3. A student who attends any intercollegiate athletic class at any California community college is considered as attending that college for athletic purposes and is not eligible at any other college during that season of sport. (Exception: multi-college competition Bylaw 1.9)

Bylaw Item 2

TABLED

Bylaw 3.6.

3.6. Physical Education Classes

Physical education classes designed as off-season conditioning/skill development for intercollegiate athletes which are conducted outside of the normal season of competition (e.g., fall sports in the spring and spring sports in the fall) are required to meet the criteria listed below. Physical education classes conducted during the summer session must also meet the criteria listed below:

- A. The class is listed in the current college catalog and class schedule and is open to all students. Prerequisites for an advanced class may be established.
- B. The class is limited to the number of hours that are scheduled per week.
- C. ~~No Intercollegiate competition is allowed, including “field trips.”~~
- ~~D—~~Football shoulder pads and helmets shall be used only during the fall sport season.

Bylaw Item 3

TABLED

Bylaw 3.18.

3.18.1. No college may schedule any varsity or separate squad scrimmages, practices, games, meets, matches, or tournaments outside the established sport seasons without the express written consent of the COA Board, except under the conditions allowed by 3.18.2; 3.18.3; 3.18.4; and 3.18.5.

3.18.2. Exceptions may be made by the State Commissioner when the following conditions have been met:

- A. The proposed contest(s) is(are) within the allowable number for that sport.
- B. The competition takes place no earlier than ten (10) days prior to the season of sport.
- C. The college president requests the exception in writing to the State Commissioner no less than two (2) weeks prior to the event.
- D. The State Commissioner shall notify the college president of the decision on the exception at least one (1) week prior to the proposed event.
- E. Exceptions may be requested for international travel and competition. *(See Bylaw 3.19.)*

~~3.18.3. No college or district resources may be used to support any official or unofficial team, individual, club, or other athletic organization in any practice, competition, or other activity that takes place outside the COA season of sport. (See Bylaw 3.1.)~~

External resources including fund raising activities shall be the primary financial support for out-of-season competition. College or district resources, with the approval of the college president or district chancellor, may be used to support any official or unofficial team, individual, club, or other athletic organization in any practice, competition, or other activity that takes place outside the COA season of sport. (See Bylaw 3.1)

The ~~Athletic Director~~ or athletic administrator at the individual college is responsible for the enforcement of this bylaw. College coaches must consult with their athletic director or administrator before engaging in any activities that may be in violation of this bylaw.

~~Violations will bring about sanctions as outlined in Constitution Article 7.4.~~

The following are ~~examples of college or district resources that may not be used to support~~ guidelines for the regulation of out-of-season teams competition:

- Window Periods for competition are:
 - Fall Sports – 3rd Monday in March to May 15
 - Spring Sports – 1st Monday in October to December 1
 - Winter Sports – 3rd Monday in June to August 15
- Number of games allowed during the window periods are 25 percent of the COA maximum number of contests allowed for each sport.

Example:

<u>Sport</u>	<u>maximum COA contests</u>	<u>Out-of-season contests</u>
M/W Soccer	22	6
M/W Volleyball	24	6
M/W Basketball	28	7
Baseball	36	9
Softball	52	13

When computing the number of contests for out-of-season competition, if fractions occur, round up to the next number (ex. 22 contests = 5.5 contests, round to 6 contests.)

- ~~A. Name. The college name, logo or mascot cannot be used to identify the out-of-season team or individual.~~
- ~~B. Funds. College/district funds and funds raised under the college name may not be used.~~
- ~~C. Equipment. No equipment purchased with college or district funds may be used by an out-of-season team, unless the equipment is part of a facility (i.e. bases on a softball or baseball field, or nets or poles for volleyball), and is equipment that is available for any non-college group that uses the facility. This includes equipment that might be discarded as new equipment is purchased.~~
- ~~D. Uniforms. No uniforms, practice gear, or matching clothing with the college name, nickname, or logo that was purchased by the college may be used, regardless of the condition of the clothing.~~
- ~~E. Supplies. No supplies of any type purchased by the college may be used. This includes athletic training supplies.~~
- ~~F. Transportation. No college vehicles or coaches' personal vehicles (if reimbursed) may be used to transport athletes to practices or competitions outside the season of sport. Insurance. No insurance purchased by the college may be used for injuries that occur to individuals on out-of-season teams.~~
- ~~H. Personnel. College support personnel shall not be utilized by out of season teams or groups. This includes secretaries, custodians, athletic trainers, grounds people, and business services, unless the individuals are compensated with non-college or district funds and the services are available to any outside group at the same rate.~~
- ~~I. Facilities. College facilities shall not be used for out-of-season practice or competition unless the appropriate college office has approved the use, according to college policy. The terms of approval, including facility and staff charges, must be identical to any other outside group.~~
- ~~J. Coaches. Coaches shall not be involved in out-of-season activities, as part of their teaching load, nor shall they receive a stipend, reimbursement or other form of payment for these activities.~~

3.18.4 During this period of COA sanctioned out-of-season competition, teams through an appropriate physical education class at their school, may participate in field trip competition against other schools. No eligibility rules apply to these competitions. No records or scores will be kept. No other outside competition is permitted.

3.18.5 Any college team player or any college coaching personnel competing outside the period of COA sanctioned out-of-season competition will be automatically placed on probation for a period of one (1) year and denied eligibility for conference champion consideration and postconference competition participation during the term of its probation.

4. BYLAW ITEMS

The Management Council took action on Items 4 – 13. A recap follows:

Bylaw Item 4

TABLED

Bylaw 1.1.4.

~~Bylaw 1.1.4. Athletes cannot be paid to coach while competing in that sport during the sport season.~~

Full-time enrolled student-athletes cannot be paid by a community college to coach while eligible to compete in that community college sport.

Bylaw Item 5

PASSED

Bylaw 3.11.

3.11. Baseball M** Max: ~~36~~ 44 ~~contests-games~~

Maximum number of ~~contests~~ games 44.

Bylaw Item 6

PASSED

Bylaw 3.11.

3.11. Football M

Practice/scrimmage may begin: See Bylaw 3

Game/meet/match may begin: Friday, ~~13~~ 14 weekends prior to end of PC

Conference competition ends: 2 Saturdays prior to Thanksgiving

Postconference competition ends: 3 Saturdays after Thanksgiving

Bylaw Item 7

PASSED

Bylaw 3.11.

3.11. Golf W Max: 22 contests

Practice/scrimmage may begin: August 15

Game/meet/match may begin: August 27

Conference competition ends: ~~3~~ 4 Wednesdays prior to Thanksgiving

Postconference competition ends: 2 Wednesdays prior to Thanksgiving

Bylaw Item 8

PASSED

Bylaw 3.11.

3.11. Swimming M/W Max: 12 ~~contests~~ meets

Bylaw Item 9

PASSED

Bylaw 3.11.

3.11 Women's Volleyball: maximum ~~number of contests:~~ Twenty four (24) dates with no more than four (4) tournaments.

Bylaw Item 10

PASSED

Bylaw 3.11.

Soccer M/W 22 contests see section 3.14.2.G

Wrestling 21 contests see section 3.14.2.B

Basketball 28 contests see section 3.14.2.D

Tennis M/W 22 contests see section 3.14.2.D

Volleyball M 24 contests see section 3.14.2.F and G

Bylaw Item 11

TABLED

Bylaw 3.11.

3.11 Sport Season Chart – Refer to COA Constitution 3.14, Counting of Contest and 3.15, Counting of Contests Chart. For Tournament format approval, the Form G must be submitted to their Conference Commissioner by the noted dates.

Bylaw Item 12

PASSED

Bylaw 3.12.

3.12. Football Practice

~~College with football teams shall select one of the following two (2) options to decide a date for the start of their football practice. By July 1, using Form F, Football Practice Starting Dates, each college shall notify its Conference commissioner of the option and starting date it shall use.~~

~~Option 1: The first day of practice shall be 19 consecutive days (excluding Sundays) prior to the date when the first game may be played as listed in Bylaw 3.11, the Sport Season Chart.~~

~~Option 2:~~

~~There shall be 29 consecutive practice opportunities (excluding Sundays) prior to the date when the first game may be played as listed in Bylaw 3.11, the Sport Season Chart.~~

~~When defining the starting date of football practice, the following guidelines shall apply to both options~~

All colleges will be allowed 22 consecutive practice opportunities before the date that they can play their first game. (See 3.11).

A. *No change.*

B. *No change.*

C. ~~Once the college's fall semester/quarter has started, there shall be one (1) practice opportunity per weekday. Colleges are allowed one practice opportunity per day (except two) 2 on Saturdays or holidays) from the practice starting date to the date of the first game.~~

D. ~~There shall be one (1) practice opportunity per day during the week prior to the date when the first game may be played. A practice opportunity is defined as any on-the-field activity and may not exceed 3 hours in length.~~

E. The first three (3) practice days opportunities of the football season shall be classified as a physical conditioning period ~~and counted as part of each option:~~

1. These three (3) conditioning days opportunities are to be consecutive and at the start of the practice period.

2. *No change.*

3. *No change.*

Activities during this three (3)-day practice opportunity period shall not include contact among players (~~i.e.~~ or blocking sleds, blocking bags, tackling dummies, etc.)

Bylaw Item 13

PASSED

Bylaw 3.14.E.

3.14.

E. BASEBALL TOURNAMENTS

~~Baseball teams are only allowed to use this format and play in no more than four (4) tournaments per season:~~

- ~~1. Four (4) game round robin tournaments may be played on any two (2) or three (3) consecutive days.~~
2. No more than two (2) games may be played per day, per college, for a total of four (4) games per college.
- ~~3. This tournament format counts as two (2) contests.~~

5. SPORT GUIDE ITEMS

The Management Council took action on Sport Guide Items 1 – 7. A recap follows:

Sport Guides Item 1

PASSED

Cross Country Guide 4.43.14.

4.4. Qualifiers to the State Meet and Regional Championships

A. State Qualifying

~~There shall be 28 teams (14 north and 14 south) in the state championships. They shall qualify from the two (2) regional championships as follows:~~

~~The top 14 teams from each region in the north and the south and the top 30 individuals from each regional not a member of a qualifying team and finishing in the top 50 percent of the starting field of athletes shall advance to the state championships.~~

A minimum of ten (10) teams shall qualify from each region (north and south), with the possibility of four (4) additional teams from each region also being added, based on the following qualifying procedure: At the regional championships, 50 percent of the scoring teams will qualify to the state meet, with a guarantee of a minimum of 10 and a maximum of 14 teams per region, rounding up if an uneven number. The top 25 individuals placing in the top 50 percent of the finishers in the race would also qualify from each region to the state championships, if not a member of a qualifying team.

Sport Guides Item 2

PASSED

Football Guide 1.

1. ORGANIZATION OF FOOTBALL PLAYOFF/BOWL GAMES

Postconference competition (PC) for football shall be in the form of sponsored bowl games and/or a playoff/bowl structure and a state championship bowl game. Should any region elect to use a playoff system to determine a regional champion, the first round of the playoff system will be incorporated into the bowl game system. There will be seven (7) bowl games in each region (40% postconference competition cap). The playoff bowls, if used, must include the conference/division champions and, when necessary, include at-large teams to fill out Round one. Playoff brackets will be seeded according to a procedure to be determined by each region. Bowl games in each region that are not part of a playoff system will follow the established selection procedure using the final CCCFCA/COA poll. The playoff/bowl games shall be designed to allow elite teams to compete with as little cost as possible to the

participant. The ability of a playoff/bowl game to provide financial gain to the statewide community college athletic program is an underlying principle. The state championship bowl game shall be one (1) game between the ~~number one (1) team from the north and the number one (1) team from the south.~~ regional champion from the north and the regional champion from the south.

If any football bowl game or playoff game is postponed or cancelled, it may be rescheduled to a date and/or time which does not conflict with the state championship.

1.1. BOWL GAME SITE

A series of playoff/bowl game sites shall be identified each year. Sites shall be selected to provide the best possible game according to the following criteria:

- A. No change.
- B. No change.
- C. No change.
- D. No change.
- E. No change.
- F. No change

~~G. Sponsors shall be required to present a \$10,000 bond. This bond shall only be used if a sponsor is unable to meet its contractual obligations.~~

~~H.~~ G. No change.

1.2. PLAYOFF/BOWL GAME PARTICIPATION SELECTION

After the completion of conference contests in the third weekend of November, the State Commissioner's office shall publish and utilize the official COA/CCCFCA regional coaches poll as the official prospect pool for selection of playoff/bowl game participants by the bowl game committee. The regional polls (published each week ~~between September 15 and November 21~~ by the COA) feature ~~13~~ 14 voting members in each region who shall rank the top 20 teams in each region. The poll utilizes an excel software program to tally votes and awards a weighted system of points based on balloting each week by polling members. Each regional polling member ranks its region (e.g., south representatives vote for top 20 southern teams only, north votes for top 20 northern teams only). Each regional poll includes ten coaches, one sports information director, one media representative, and two at-large. At-large designates may be either a media representative, CCCFCA director or former coach for an equal total of ~~13~~ 14 members in each region. The COA/CCCFCA poll is the official poll for California community college football and is the only regional poll which features a mix of regional voting panelists (coaches, media, sports information, etc.). The bowl game selection committee will be provided an updated regional poll for its use during the playoff/bowl game selection meeting by the COA. The updated polls will include results of the final conference contest played just prior to the playoff/bowl game selection committee meeting.

- B. Teams are to be ranked 1 through 20 in both the North and South polls. Actual playoff/bowl pool to consist of teams ranked according to the number of bowls available. (Example: if there are ~~eight~~ seven (7) bowl games, teams ranked 1 through ~~16~~ 14 are in the pool). Ranking to be based upon final regular season COA/CCCFCA Coaches poll.

In case of a tie for 1st or 2nd place in the COA/CCCFCA Coaches' poll after the last game of the season, the following tie-breaking criteria will be used, if needed:

1. The winner of head-to-head competition ~~advances to the regional championship game.~~
2. A comparison of the teams that are tied with the wins over ranked teams in the COA/CCCFCA Coaches' poll. The ranking used will be the teams places in the standings after the last official regular season games poll. Points will be awarded for wins over ranked teams in inverse (opposite) order as follows:

RANK	POINTS	RANK	POINTS
1 st	20	11 th	10
2 nd	19	12 th	9
3 rd	18	13 th	8
4 th	17	14 th	7
5 th	16	15 th	6
6 th	15	16 th	5
7 th	14	17 th	4
8 th	13	18 th	3
9 th	12	19 th	2
10 th	11	20 th	1

Hypothetical example: The Tigers and Lions are tied for 2nd place in the poll. The Tigers defeated ranked teams in the poll:

TEAM	POLL RANKING	INVERSE POINTS
Giants	10 th	11 points
Eagles	13 th	8 points
Bears	11 th	10 points
Vikings	7 th	14 points
TOTAL		43 POINTS

The Lions defeated ranked teams in the poll:

TEAM	POLL RANKING	INVERSE POINTS
Cowboys	14 th	7 points
Chargers	12 th	9 points
Giants	10 th	11 points
TOTAL		27 POINTS

~~THE TIGERS WOULD ADVANCE TO THE REGIONAL CHAMPIONSHIP GAME.~~ WIN THE TIE-BREAKER.

3. If the two (2) teams are still tied the next criteria will be lowest points allowed vs. all common opponents. In other words in the example above, if both teams had been tied after that process, and if the Lions allowed the Giants ten (10) points and the Tigers allowed the Giants three (3) points, then the Tigers would ~~go to the regional championship game~~ win the tie-breaker, because they allowed the fewest points to a ranked common opponent.
4. If the teams are still tied then a coin flip will decide who ~~advances to the regional championship game~~ wins the tie-breaker. The procedure to decide which coach will have the choice on the flip of the coin to advance, will be as follows: The Commissioner of Athletics will select a number between one (1) and ten (10). The two (2) coaches will then select a number between one (1) and ten (10) and the person that is closest to the number selected by the Commissioner will have the choice on the coin toss.

C. On the Sunday following the last football game, the football bowl committee will meet. The committee will be composed of the President, the Executive Director, and the First Vice President of the Football Coaches Association (to provide for regional representation), and the COA Football Representative. The Commissioner and /or designee will be members in an advisory capacity and will only vote in case of a tie.

ED. Selection of Bowl Teams

- ~~1. The COA football poll will designate the number 1 and number 2 teams in both the North and South. These four teams shall be the first to be placed in a bowl game in their respective regions.~~

Colleges will be selected to participate in bowl or playoff bowl games following the selection criteria developed by each region. Each region will develop a process by which a regional champion will be determined to move forward to the state championship game.

- ~~a. All teams who are host teams would play in the bowl game they are hosting except for the number 1 or 2 ranked teams. If the number 1 and 2 teams both have bowl games, then the number 2 team would have to leave their (bowl) game.~~
- ~~b. If the number 2 ranked team is a host team and has to leave their bowl in order to play number 1 for the championship, then number two's bowl can select its host team from any of the remaining bowl eligible teams not hosting a bowl game. It's place in the selection process will depend upon the ranking of the team it selected.~~
- ~~c. If number 1 does not host a bowl and the number 2 does, then number 1 would travel to number 2. If the number 1 ranked team refuses to play at number 2, then the number 1 team loses the opportunity to play for the championship. If this was to occur then number 2 would play number 3 for the championship and number 1 would replace number 3 in the selection process.~~

- ~~d. If number 2 opts not to play number 1 then number 1 would play number 3.~~
- ~~e. If number 3 chooses not to play, then number 4 would be invited and so on. The winner of this game will advance to the state championship game.~~
- ~~f. After number 1 and 2 teams have been selected, the order of bowl selection will continue using the normal process and criteria, i.e., 3 vs. 4 and 5 vs. 6 etc.~~

~~However, in order to reduce expenses of transportation, lodging, and meals, and to enhance competition; the bowl committee can adjust pairings by adjusting rankings by no more than two (2) positions up or down. The number 3 ranked team will select the next highest ranked team who is not hosting a bowl. If number 3 is not hosting a bowl, they would go to the bowl game hosted by the highest ranked team available. After number 3 has been placed the same procedure will be used to place all remaining ranked teams.~~

- g.a. Conference champions to be guaranteed a bowl game. If a conference champion is not in the bowl pool they will replace the lowest ranked team in the bowl pool who is not hosting a bowl game. The team that is replaced will have the opportunity to create a bowl game, their opponent to be the next highest ranked team among those teams who are ranked, but were not in the original bowl pool.
- h.b. If a bowl game's host team is not bowl eligible or they are placed in the playoff bowl bracket that does not allow them to host, then the highest ranked available team, not hosting a game, becomes that bowl's "Home" team. This determination is to take place during the selection process. (Example: Assuming the number 1 and 2 teams have been placed, if number 3 and 4 are host teams and number 5, 6, 7, & 8 are not host teams, number 3 would play 5 and number 4 would play 6 and number 7 would play 8 in the bowl without a host team. If more than one bowl game does not have a host team, the bowl selection committee will determine which match-ups will play in those games, but will do so within the selection process. The intent being to give these games the best chance for success within the confines of the selection process.
- c. Each region may develop a "floating bowl" concept, which allows for bowl games to move from one site to another to best accommodate a matchup for a bowl game or playoff game.
- d. If teams are matched in a bowl game or a playoff game and neither "hosts" a bowl, they may play in an "empty bowl" (no host team) or may create a bowl. The highest seeded team in a playoff structure, or the highest ranked team in a bowl game situation, will be designated as the "home" team.
- i.e. Each conference/division must determine a champion using a tie breaking procedure.
- j.f. Northern teams shall play in the north and southern teams shall play in the south, unless unusual or extenuating circumstances exist.

~~kg.~~ Additional recommendations

- 1) No change.
 - ~~2) The number of bowl games should be limited to 25% of the total number of football playing colleges in the North and South. (Example: If there are 36 community colleges playing football in Southern California, the maximum number of bowls allowed in the South would be 9).~~
 - ~~3) If bowl placement procedure results in a rematch between two colleges, that rematch stands.~~
 - ~~4) If neither of the top two ranked teams were hosting a bowl game, then a Northern or Southern California championship bowl game would be created and would be hosted by the number one ranked team.~~
 - ~~2. The state championship game will be held the second weekend in December (see COA Bylaw 3.11). The teams from the South and North, that win the top ranked bowl game, will advance to the state championship.~~
- B. 3) A team can only go to one bowl game.
- € 4) There is a potential to add a bowl game if there are qualified teams which have no place to compete. This option will be determined by the COA Representative and the State Commissioner in consultation with the selected members of the respective region.
- ~~1-a) Additional bowl games must be at the sponsor's site.~~
 - ~~2-b) Added bowl games, as all others, must be completely funded by the sponsor.~~

~~DE.~~ Selection of Playoff/Bowl Teams

Should any region elect to use a playoff system to determine a regional champion the first round of the playoff system will be incorporated into the bowl game system. There will be seven (7) bowl games in each region (40% postconference competition cap). The playoff bowls, if used, must include the conference/division champions and, when necessary, at-large teams selected to fill out round one. Playoff brackets will be seeded according to a procedure to be determined by each region. Additional bowl games in each region that are not part of a playoff system will follow the established selection procedure using the final CCCFCA/COA poll.

1. Northern California Playoff/Bowl Structure

CRITERIA FOR SELECTION

- a. The champions of the Northern Division Conferences, the Nor-Cal and Valley will compete in a playoff game to determine the Northern California Champion to advance to the state championship game versus the Southern California Champion.

- b. The champions of the Central Division Conferences; the Golden Gate and Mid-Empire would compete in a bowl game for the Central Division Championship.
- c. The champions of the South Division Conference; the Bay-Valley and Coast would compete in a bowl game for the South Division Championship.
- d. The CCCFCA/COA poll rankings will be used to select four(4) additional bowl games, with the “common sense” clause utilized.
- e. For purposes of determining conference championships the following tie-breaking procedure will be utilized:
 - 1) Head to Head competition or, if three (3)-way tie:
 - 1) Head to head competition
 - 2) Comparisons of records versus top ranked teams in descending order; i.e. record versus the final COA poll team ranked #1, versus #2, ranked team, #3 ranked team, etc. until tie is broken.
 - 3) Coin Toss

2. Southern California Playoff/Bowl Structure

- a. There will be seven (7) bowl games in the South (40% PC cap).
- b. Four (4) of the bowl games will be designated as Playoff/Bowl games and be the first round of an eight (8)-team playoff structure to determine the Southern California Champion to advance to the State Championship game. Three additional bowl games will be played and teams will be selected from the COA bowl pool.
- c. Playoff/Bowl game participants will be selected and seeded using the following process:

CRITERIA FOR SELECTION

- 1. All conference/division champions will be designated as participants in the playoffs.
- 2. Three additional at-large teams will be chosen to fill out the 1st round bracket using the final CCCFCA/COA poll.

CRITERIA FOR SEEDING

- 1. An eight (8)-team playoff structure will be seeded using the five (5) conference/divisional champions and three (3) at-large teams.
- 2. A power criteria will be used, based on accumulative winning percentage of each Southern California conference’s crossover games for the current season.

3. Where conference's are divided into two (2) divisions, each conference must determine its champion(or #1 team) for seeding purposes. The division champion from each conference that is not designated as a conference's #1 team is automatically the #2 team from that conference.
4. The #1 team from the conference with the best winning percentage in crossover games for that current season will be designated the #1 seed in the playoff structure. The #1 team from the conference that had the second best winning percentage will be designated the #2 seed. The #1 team from the conference that had the third best winning percentage will be designated the #3 seed. #4 seed will be the #2 team from the first conference, the #5 seed will be the #2 team from the second conference, as so on. Once all conference/divisional champions are seeded then three (3) at-large teams will be seeded.
5. At-large teams will be seeded using the final CCCFCA/COA poll. The highest ranked team on the final poll that is not a conference/division champion will be seeded next, followed by the next highest ranked team and so on until all brackets are filled out.

1.3 PLAYOFF/BOWL FORMAT AND TEAM PLACEMENT

An eight (8) team playoff tournament will be employed to select a regional champion to move on to the state championship game.

- A. Once teams are seeded one (1) through eight (8) and teams are placed into the brackets below, the bowl game committee will place the teams into first round bowl sites.

First round :

#1 vs #8

#4 vs # 5

#3 vs #6

#2 vs #7

- B. Highest seeded teams that host a bowl game will be designated as the "host" team. If two (2) teams who host bowl games are matched against one another, the lowest seeded team must give up its bowl or not be part of the playoffs. If it chooses not to be part of the playoff system then it will host the next highest ranked team not participating in the playoff system, using the "common sense" clause. If the highest seeded team does not host a bowl game and the lower seeded does, then the game will be played at the lower seeded's site.
- C. If neither matched up team hosts a bowl, the "floating bowl" concept may be used. The teams may be placed in an "empty bowl" or a bowl game may be created to accommodate the matchup. The highest seeded team will be designated as the "home" team.

D. The bowl committee may use the “common sense” clause in placing teams at the best game site for both playoff bowls and for non-playoff bowls. Every consideration should be given to helping insure the best matchups that will generate the largest gate income.

E. After the first round of playoff/bowl games, the highest seeded team will host all other rounds leading to the regional championship game and be responsible for game administration.

F. All administration guidelines (section 2 of the Football Sport Guide) will apply to playoff games.

Sport Guides Item 3

PASSED

Golf, Women’s 4.2.D. and 5.2.D.

4.2 Site, date and Time (Regional) (See COA Bylaw 3.11.)

D. No practice or competition rounds of golf will be allowed by players ~~or coaches~~ on courses to be used for the season’s regional ~~or state~~ competition ~~during the two (2) full weeks~~ one (1) full week prior to the event, except the home team may use that course for its practice.

5.2 Site, date and Time (Regional) (See COA Bylaw 3.11.)

D. No practice or competition rounds of golf will be allowed by players ~~or coaches~~ on courses to be used for the season’s ~~regional or state~~ competition ~~during the two (2) full weeks~~ one (1) full week prior to the event, except the home team may use that course for its practice.

Sport Guides Item 4

PASSED

Golf, Women’s 6.1.J.

6.1 PLAYING RULES

J. Two designated coaches can coach players from green to tee box only. These designated coaches are not allowed to contribute to rules decisions during tournament play.

Sport Guides Item 5

PASSED

Softball Guide 3.5.H.

3.5.

H. State – Umpires shall be paid \$50.00. each per game for the state championship. Umpires who travel more than 150 round trip miles shall receive 25 cents (\$.25) for each mile beyond the first 75 miles traveled. Umpires will not receive travel reimbursement for round one games. Umpires shall be paid a fee that is ten dollars (\$10.00) more than the fee paid by the colleges in the geographical area in which the State.

Sport Guides Item 6

TABLED

Softball Guide 4.4.A-B.

4.4.

- A. ~~North~~ – The 16 teams from the North and 16 from the South shall be selected with the top two (2) from each conference, plus four (4) at-large berths finishing 4th place or better.
- B. ~~B. South~~ – the selection of automatic qualifiers from each conference will be determined as follows:
- 1) ~~Conferences with four (4) or less teams will be awarded one (1) automatic berth.~~
 - 2) ~~Conferences with five (5) or six (6) teams will be awarded two (2) automatic berths.~~
 - 3) ~~Conferences with seven (7) or more teams will be awarded three (3) automatic berths.~~

Sport Guides Item 7

TABLED

Softball Guide 4.5.E.

4.5.

- E. The seeding committee shall first select the at-large teams one (1) through four (4) in the North and ~~the necessary number of at large teams in the~~ South using a nomination process. Balloting shall follow the same procedure as described in item C above.

G. RECOMMENDATIONS FOR CHANGES DUE TO BUDGET CRISIS

It was MSC to recommend approval to the COA Board the following measures to be taken, which are intended to be effective for a one year period only (2003-2004 Academic Year):

**California Community College Athletic Directors Association
Emergency Cost Savings Recommendations**

General Recommendations

1. Reduce maximum contest numbers for all sports. The reductions would be as follows:
(10%, 15%, 20%)

<u>Sport</u>	<u>Current</u>	<u>Proposed</u>	<u>Percentage</u>
Football	10+Scrimmage	10 Games	10%
Cross Country (M/W)	9	8	
Golf (W)	22	19	15%
Soccer (M/W)	22	19	
Volleyball (W)	24	21	
Water Polo (M/W)	21	18	
Wrestling	21	18	
Badminton	22	19	
Golf (M)	22	19	
Swimming (M/W)	12	11	
Tennis (M/W)	22	19	
Track & Field (M/W)	14	12	
Volleyball (M)	24	21	
Basketball (M/W)	28	24	
Baseball	44	36	20%
Softball	52	42	

2. Seek to reduce costs associated with officiating. Each conference will address this issue and submit a report to the state office no later than May 15, 2003.
3. Evaluate the organization/scheduling/location of all meetings and conferences related to the operations of the all California Community College athletic organizations and their affiliates. Establish video conference sites both north and south for the 2003 October Management Council meeting to accommodate the Management Council members. Management Council members' costs will not be reimbursed by the COA.
4. The COA Board will review the 2003-04 budget at its May meeting and attempt to decrease the budget by 7-10%. They will take into consideration the loss of revenue from dropped sports and other areas.
5. Regional and state postconference competition has been reduced for all sports. Please see "PCC" information below for details for each sport. The seeding process for all sports should result in no or an absolute minimum of overnights and travel. Contest times will be considered in scheduling to assist in minimizing overnights.
6. Organize invitational tournaments to reduce costs, i.e., awards, officials, dates, times, event management.

7. Evaluate sites for postconference competition based upon geographical locations, use fees, availability and other criteria to support reduced cost for hosting the event. Geographical considerations should also include travel, meals, lodging and related expenses for participating colleges.

Conference Recommendation

1. Schedule double headers whenever possible if they result in a cost savings or reduced workload.
2. Increase conference competition to reduce travel for non-conference events.
3. Consider limitations on traveling team size.
4. Revisit sport only conferences to consider whether a return to the all sport conferences would be more appropriate, i.e., water polo.
5. Create conference divisions using proximity as the first criteria.
6. Recommend that each institution consider conference makeup when considering dropping a particular sport or sports.

Process

Emergency recommendations originating from the CCCADA were forwarded to the Management Council for approval and then to the COA Board for consideration. Recommendations were approved by the COA Board for the 2003-2004 seasons only. Items/actions approved by the COA Board during this process did not require Form 5 support. Any items to be considered for the 2004-2005 sports seasons would need to be presented to the CCCADA, approved by the Management Council and the COA Board.

PCC (2003-2004)

March 28, 2003

Guideline number 5 from CCCADA Guidelines

Task – Propose PCC guidelines for 2003-2004 that will result in significant reductions in cost, yet both maintain the integrity of and allow for the continuation of state level competition.

These are emergency recommendations for a one-year period. They are based on the following premises:

- It is critical to maintain State Championships
- At both the regional and state level, potential cost reductions can result from emergency changes in
 - Numbers of participants
 - Travel
 - Overnight stays

- To accommodate the above reductions, changes must be made in
 - Competition formats
 - Qualifying/advancement
 - Seeding
 - Site selection

It is also recognized that the proposed one-year emergency changes to postconference are not ideal for any one sport, but taken as a group, they will be sufficient in impact to maintain the integrity of our postconference competition in an emergency situation and to allow for continuity in our athletic sport offerings statewide.

Basketball – men & women – single site, combined state championship of 2 days

- Regional: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Single elimination single games
- State: 2 teams each N & S
Single elimination single games

Soccer – men & women – single site, combined state championship of 2 days

- Regional: Single elimination single games
Women: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Men: 12 teams each N & S
(Top 8 teams seeded by strength; 9-12 placed geographically)
- State: 2 teams each N & S
Single elimination single games

Water polo – men & women – single site, combined state championship of 2 days

- Regional: 8 teams each N & S
(Top 4 teams seeded by strength; 5-8 placed geographically)
Single elimination single games
- State: 2 teams each N & S
Single elimination single games

Baseball – men - state championship of 2 days

- Regional: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Single elimination single games
- State: 2 teams each N & S
Single elimination single games

Softball – women – state championship of 2 days

- Regional: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Single elimination single games
- State: 2 teams each N & S
Single elimination single games

Volleyball – women – state championship of 2 days

Regional: 16 teams each N & S
(Top 8 teams seeded by strength; 9-16 placed geographically)
Single elimination
State: 2 teams each N & S
Single elimination

Volleyball – men – state championship of 1 day

State: 4 teams
Single elimination

Football – men – all PCC as one-day contests

Maximum of 14 teams in PCC each N & S
Placement into bowls must eliminate overnights

Wrestling – men – state championships of 1 day

Regional: Same as present; but 8 max /wt class; 1-day event
State: 4 each N & S; 2-day competition

Tennis – men & women – individual singles & doubles state championship of 2 days

Teams:
Regional: 8 teams each N & S; single elimination
State: No state championship
Individuals:
Regional: 8/conference singles & doubles each N & S; play stops at quarterfinals;
2 day tournament
State: 8 singles and 8 doubles each N & S

Badminton – women – individual singles & doubles state championship of 2 days

Teams:
Regional: South only; team playoffs between 2 conference champions
State: No state team championship
Individuals:
Regional: None
State: 8 singles, 4 doubles; single elimination

Cross country – men & women – state championship of 1 day

Regional: 40% +1 teams who score in conference; same number of individuals as teams
State: 8 teams N & 10 teams S; 15 individuals within top 30% finishers

Golf – women – 2 teams each N & S; state championship of 18 holes; 1-day

Regional: 4 teams N & 6 teams S; individuals in top 10 of conference 18 holes; 1-day
State: 2 teams each N & S; individuals in top 10 of regional

Golf – men – 2 teams each N & S; state championship of 18 holes; 1-day

Regional: 10 teams N & 10 teams S; individuals in top 10 of conference 18 holes; 1 day
State: 2 teams each N & S; individuals in top 10 of regional

Track & Field – men & women – state championship of 2 days total

Fri – multi's & 10k

Sat – all remaining events (& finish multi's)

Regional: 2 days total for trials and finals

Regional trials with 24 maximum number of participants per event;

No regional trials for events >1500 meters or for field events with <16 entries

State: Top 4 each N & S in all events

Swim/Dive – men & women – state championship of 2 days

Regional: Diving championship; no swimming regional

State: Top 12 per individual event; top 8 per relay

Notes:

- Sites for both regional and state championships should be at community college facilities, with no rental fees, unless an 'outside' facility is fully funded by an outside group (or none are available i.e., golf).
- **By June 1**, each sport coaches association president should meet with their COA sport representative to make appropriate 1-year adjustments for their sport in regard to seeding, playoff/season dates, and sites. The COA season start dates shall remain as in the Constitution. These adjustments are to be presented to the committee at the CCCADA meetings in June.

H. SITE SELECTION COMMITTEE REPORT

1. Site Selection Committee – Gary Dille, Chair, has requested that Associate Commissioner Stu Van Horn attend their meetings for his insight on potential income considerations of site selections.

I. ESTABLISHING A SUBCOMMITTEE FOR OPERATIONS

It was MSC to approve the nominations for the subcommittee who are: Ellie Bewley, Chair, Fran Cummings, John Woods, Jean Snuggs, Gary Dille, and Dale Murray.

J. ANNOUNCEMENTS

Associate Commissioner Stu Van Horn expressed his thanks to COA members for making the 2003 Annual Convention a success and reminded all to complete the evaluations that will assist in planning the 2004 Convention.

K. ADJOURNMENT

There being no further business to come before the Management Council, the meeting was adjourned at 5:50PM.