

COMMISSION ON ATHLETICS

MANAGEMENT COUNCIL

- MINUTES OF THE MEETING -

March 21, 2002

Reno, NV – Peppermill Hotel

A. WELCOME AND CALL TO ORDER

The meeting was called to order, those in attendance were: Ellie Bewley, Chair, Deborah Blackmoore, Shannon Bracy, Avie Bridges, Terry Coblenz, Mary Conway, Gary Dilley, Dave Evans, Wanda Gallerson, Glenn Haller, Ann Heck, Diane Henry, T. Mark Johnson, John Keever, Dale Murray, John Norton, Ben Partee, Lisa Roberts-Law, Jim Sartoris, Jean Snuggs, Ron Warnock, Steve Ward, Jerry White, John Woods, Joanne Fortunato, Stu Van Horn, Debra Wheeler and Tracy Barron. Those unable to attend were: Steve Cassady, and Matt Jackson.

B. REVIEW OF OCTOBER 18, 2001, MEETING MINUTES

It was MSC to approve the October 18, 2001, meeting minutes as reviewed. These are available on the COA website at: http://www.coasports.org/News/mgmc_mins101801.pdf.

C. COA BOARD REPORT:

Frank Gornick, Chair of the COA Board, reported that the COA Board and representatives of the COA Management Council (MC), Athletic Directors, Conference Commissioners, and COA Office met on January 25, 2002 to conduct a strategic planning retreat. The purpose of this was to answer questions regarding what we do and how we do it, and to ensure that these responses were putting the student athlete first.

To respond to the growing gender equity issues in a proactive versus reactive way, the COA is reestablishing the Gender Equity Committee. The goal of this committee will be to assist with the challenges that local campuses face when making a response to gender equity issues as well as developing methods of implementing Title IX.

The COA continues to address the football championship format. The desire of the COA is to have a level playing field, to make sure that each participant in each bowl is receiving the same type of reward and experience. This includes addressing the fact that this experience is not currently available to women.

Further, the COA has begun to ask the question, who is attending California's community colleges? What are their educational goals? How are the students achieving their 24-units? Is this within the academic or the calendar year? What fits with us at this time? What changes, if any, need to be made to best address the eligibility of the student athlete of today?

D. AFFILIATE ORGANIZATION REPORTS:

1. CCCADA

Jean Snuggs, President of the CCCADA, reported that good strides have been made with the Athletic Directors Association in cooperation with the Corporate Development plan and Stu Van Horn.

The CCCADA website has also been turned over to Dave Eadie, COA Sport Information Director for hosting and management and can be viewed at: <http://www.coasports.org/cccada/>.

The CCCADA annual conference will be held June 2-4, 2002, at Harrah's Lake Tahoe. The registration form is available online at: http://www.coasports.org/cccada/Conf_Registration_Form/conf_registration_form.html.

2. 3C4A

Evans Roderick, President of the 3C4A, relayed the continued value that athletics and academics share and that the 3C4A is fully aware and appreciates the educational process of student athletes.

The 3C4A has begun to review the strategic plan summary and will look forward to seeing how they fit into the plan.

The past convention format was reviewed and a request for the opportunity for dialog with all affiliate organizations regarding legislation was made. The seriousness of various issues in legislation (i.e. 9/18-unit rule and how it will be enforced) can be addressed through more dialog at meetings, more inclusion in the COA, and more partnership with affiliate organizations.

3. CCCSCA

Pat Doyle, President of the CCCSCA, reported that they had excellent attendance at their meeting on Wednesday, March 20, 2002.

The following sports were satisfied with the language used in the proposed legislation item C1A for their respective sport: Football, Women's Golf, Men's and Women's Swimming, Men's and Women's Water Polo, Badminton, Baseball, Softball, Men's and Women's Soccer, and Women's Volleyball. The following sports felt that more work needed to be invested in the language regarding the counting of contests for their respective sports: Men's Volleyball, Track & Field, Men's and Women's Tennis, Men's Golf, and Men's and Women's Basketball.

As an affiliate organization, the CCCSCA would like to reiterate that they would like similar representation on the Management Council as afforded to the other affiliate organizations.

E. LEGISLATION

1. MC POSTCONFERENCE COMPETITION COMMITTEE TO ADDRESS FOOTBALL CHAMPIONSHIP FORMAT

It was MSC to approve the removal of legislation items C7a and C7b. The MC PC subcommittee will meet, discuss, and work to adopt policy on the issues of equity, gender equity, and format. This will be reviewed with the committees and the MC at the October 2002 COA Fall Meeting with the goal of bringing forth proposed legislation at the March 2003 COA Convention.

2. CONSENT ITEMS

Consent items were reviewed and resulted in the following:

It was MSC to approve the removal of the following consent items to be addressed individually:

Bylaw 1.8 – withdrawn by the Conference Commissioners

Bylaw 3.1 – It was MSC to fail this legislation.

Bylaw 3.3.2.E – It was MSC to fail this legislation.

It was MSC to recommend the approval of the consent items with the removal of Bylaw 1.8, 3.1, and 3.3.2.E.

3. ELIGIBILITY ITEMS

Eligibility items were individually reviewed and resulted in the following:

E1: It was MSC to recommend COA Board approval.

E2: It was MSC to recommend COA Board approval.

E3: It was MSC to recommend COA Board approval.

E4: It was MSC to recommend COA Board approval as amended..
(Removal of second sentence in item B.)

4. COMPETITION ITEMS

Competition Items were individually reviewed and resulted in the following:

C1A, C1B, & C1C: It was MSC to approve as amended.

(**Item C1A** taken as two items, Item 1: Sport Season Dates was MSC to approve. Item 2: Max: contests/dates/meets/matches was MSC to fail.)

Bylaw 3.11

Cross Country M/W

~~Practice + 8 weeks + 2 weeks~~

Max: ~~9 contests~~ meets

Practice/Scrimmage may begin: Aug 15

Game/meet/match (GMM) may begin: ~~Friday, 10 weeks prior to end of PC~~ Aug 27

Conference competition (CC) ends: ~~2nd Saturday prior to end of PC~~ 3 Saturdays prior to Thanksgiving

Postconference competition (PC) ends: ~~1st Saturday prior to Thanksgiving~~

Football M

~~Practice + 11 weeks + 3 weeks~~

Max: ~~10 contests~~ games +1 scrimmage

Practice/Scrimmage may begin: See Bylaw 3

GMM may begin: Friday, 14 weeks prior to end of PC

CC ends: ~~Saturday, 3 weeks prior to end of PC~~ Saturday prior to Thanksgiving

PC ends: ~~2nd weekend (Friday/Saturday) of December~~ 3 Saturdays after Thanksgiving

Golf W

~~Practice + 10 12 weeks + 2 1 weeks~~

Max ~~22 contests~~ dates

Practice/Scrimmage may begin: Aug 15

GMM may begin: ~~Monday, 12 weeks prior to end of PC~~ Aug 27

CC ends: ~~prior to the first Wednesday in November~~ 3 Wednesdays prior to Thanksgiving

PC ends: ~~prior to the 3rd Wednesday in November~~ Wednesday prior to Thanksgiving

Soccer M/W

~~Practice + 11 weeks + 3 4 weeks~~

Max: ~~22 contests~~ 26 games

Practice/Scrimmage may begin: Aug 15

GMM may begin: ~~Monday, 14 weeks prior to end of PC~~ Aug 22 27

CC ends: ~~Tuesday, 4 weeks prior to end of PC~~ 3 Tuesdays prior to Thanksgiving

PC ends: ~~1st Friday, Saturday, and Sunday in December~~ 2 Sundays after Thanksgiving

Volleyball W

Practice + ~~11-12~~ weeks + 2 weeks

Max 24 ~~contests~~ dates to include no more than 4 tournaments

Practice/Scrimmage may begin: Aug 15

GMM may begin: Friday, 12 weeks prior to end of PC Aug 27

CC ends: ~~Saturday, 2 weeks prior to end of PC~~ Saturday prior to Thanksgiving

PC ends: ~~1st weekend (Friday/Saturday/Sunday) in December~~ 2 Sundays after Thanksgiving

Water Polo M/W

Practice + ~~8-10~~ weeks + 2 weeks

Max 21 ~~contests~~ dates

Practice/Scrimmage may begin: Aug 15

GMM may begin: Friday, 10 weeks prior to end of PC Aug 27

CC ends: ~~1st Saturday in November~~ 3 Saturdays prior to Thanksgiving

PC ends: ~~3rd Saturday in November~~ Saturday prior to Thanksgiving

Wrestling M

Practice + ~~8-12~~ weeks + ~~2-3~~ weeks

Max 21 ~~contests~~ 16 dates

Practice/Scrimmage may begin: Aug 15

GMM may begin: Friday, 12 weeks prior to end of PC Aug 27

CC ends: ~~2nd Saturday prior to Thanksgiving~~ Saturday prior to Thanksgiving

PC ends: ~~2nd weekend (Friday/Saturday) after Thanksgiving~~ 3 Saturdays after Thanksgiving.

Basketball M/W

Practice + ~~15-17~~ weeks + 3 weeks

Max ~~28~~ ~~contests~~ 34 games

Practice/Scrimmage may begin: Oct 15

GMM may begin: Friday, 18 weeks prior to end of PC Nov 7

CC ends: ~~Saturday, 3 weeks prior to end of PC~~ 3 weeks prior to end of PC

PC ends: ~~2nd weekend (Wednesday/Thursday/Friday/Saturday) in March~~ *Sunday after the 2nd Thursday in March*

Badminton W

Practice + ~~11-14~~ weeks + 1 week

Max: ~~22~~ ~~contests~~ 22 dates

Practice/Scrimmage may begin: Jan 15

GMM may begin: Saturday, 12 weeks prior to state championship (PC) Jan 27

CC ends: ~~1st Saturday prior to state championship (PC)~~ 4 Saturdays prior to Memorial Day

PC ends: ~~2nd weekend in May~~ 3rd Saturdays prior to Memorial Day

Baseball M

Practice + ~~13-14~~ weeks + 3 weeks

Max: 36 ~~contests~~ 44 games + 4 scrimmages that must *may not* be played before *after* the ~~1st~~ regular game has been played

Practice/Scrimmage may begin: Jan 15
GMM may begin: ~~Friday, 16 weeks prior to end of PC~~ Jan 27
CC ends: ~~1st Saturday in May~~ 4 Saturdays prior to Memorial Day
PC ends: Memorial Day

Golf M

~~Practice + 12-13 weeks + 2 weeks~~
Max 22 ~~contests~~ dates
Practice/Scrimmage may begin: Jan 15
GMM may begin: ~~Monday, 14 weeks prior to end of PC~~ Jan 22 27
CC ends: ~~3rd Monday, 2 weeks prior to end of PC~~ 4 Tuesdays prior to Memorial Day
PC ends: ~~2nd Monday in May~~ 2 Tuesdays prior to Memorial Day.

Softball W

~~Practice + 13 weeks + 2-3 week~~
Max: 52 games
Practice/Scrimmage may begin: Jan 15
GMM may begin: ~~Friday, 15 weeks prior to end of PC~~ Jan 27
CC ends: ~~Last Thursday in April~~ 3-5 Thursdays prior to Memorial Day
PC ends: ~~2nd Friday/Saturday/Sunday in May~~ 3 Sundays prior to Memorial Day

Swimming M/W

~~Practice + 11-13 weeks + 1 week~~
Max: 12 ~~contests~~ meets
Practice/Scrimmage may begin: Jan 15
GMM may begin: ~~Friday, 12 weeks prior to end of PC~~ Jan 27
CC ends: ~~1st full weekend (Thursday/Friday/Saturday) prior to end of PC~~ 5 Saturdays prior to Memorial Day
PC ends: ~~1st Saturday in May~~ 4 Saturdays prior to Memorial Day

Tennis

~~Practice + 12-13 weeks + 3-2 weeks~~
Max: 22 ~~contests~~ 29 dates (*The Competition Committee took no action/made no recommendation regarding this line.*)
Practice/Scrimmage may begin: Jan 15
GMM may begin: ~~12th Monday before conference tournament~~ Jan 27
CC ends: ~~Saturday before Ojai Tournament~~ 5 Saturdays prior to Memorial Day
PC ends: ~~2nd Saturday after Ojai Tournament~~ 3 Saturdays prior to Memorial Day

Track & Field M/W

~~Practice + 11-15 weeks + 3-1 week~~
Max: 14 ~~contests~~ meets
Practice/Scrimmage may begin: Jan 15
GMM may begin: ~~Friday, 14 weeks prior to end of PC~~ Jan 27
CC ends: ~~Saturday, 3 weeks prior to end of PC~~ 5 Saturdays prior to Memorial Day
PC ends: ~~3rd weekend (Friday/Saturday) in May~~ 2 Saturdays prior to Memorial Day

Volleyball M

Practice + ~~11~~ 12 weeks + ~~3~~ 1 week

Max: 24 ~~contests~~ dates to include no more than 4 tournaments.

Practice/Scrimmage may begin: Jan 15

GMM may begin: Friday, ~~12 weeks prior to end of PC~~ Jan 27

CC ends: ~~1st full weekend (Friday/Saturday) prior to end of PC~~ 6 Saturdays prior to Memorial Day

PC ends: ~~last weekend (Friday/Saturday) in April~~ 5 Saturdays prior to Memorial Day.

Soccer Bylaw 3.11 GMM may begin: Monday, 14 weeks prior to end of PC, but no later than the Monday prior to Labor Day.

Wrestling Bylaw 3.11 PC ends ~~2nd~~ 3rd weekend (Friday/Saturday) after Thanksgiving.

C2: It was MSC to approve.

Water Polo Bylaw 3.11 Maximum ~~contests~~ dates: 21

C3: It was MSC to approve.

Bylaw 8.1.3.11.4

TRANSPORTATION

A. Party size for reimbursement for travel will be based on guidelines stated in 8.1.3.8.

B. If the party size is equal to or less than eight (8), then all transportation by colleges to PC shall be reimbursed at \$0.25 per round trip mile, or actual travel receipts, whichever is less.

C. If the party size is greater than eight (8), then in addition to the \$0.25 per round trip mile outlined in section B, for each member greater than eight (8) in the accepted party size, an additional \$0.03 per round trip mile will be added to the reimbursement, or the reimbursement total will be based on actual travel receipts, whichever is less.

D. The allowed reimbursement for transportation to and from bowl game sites will be the cost for two (2) 47-passenger busses. This expense is negotiable between participating teams and the bowl sponsor.

C4: It was MSC to approve.

Badminton Guide I & T 5.1

The site of the state individual/team tournament shall be in the south until such times as the north has two conferences alternate between the conferences in the north and the conferences in the south. If one region (north/south) has only one conference, the single conference shall host a championship one year and then travel to championships

hosted by each of the other region's conferences in succeeding years. When each conference in the state has hosted a championship, the rotation will repeat.

C5: It was MSC to approve.

Basketball, Women's Teams that forfeit five (5) or more games (conference or non-conference) are ineligible for postconference competition for that season. Any team that forfeits a postconference competition due to the use of an ineligible player shall not be permitted to compete in the following year's postconference competition.

Guide 4.1.W. B

C6: It was MSC to approve.

Cross Country Guide: Regional Qualifying-South

4.4.B

~~1. Each college team that scores in its conference championship is eligible to compete in its respective regional championship. Each team may have up to a maximum of seven (7) runners at the regional championships.~~

~~2. An incomplete team at the conference championship meet would be eligible to enter individuals (up to 4) at the regional championship, as long as those specific individuals completed their respective conference championship.~~

1. Teams: Each conference will be allowed one-half plus one, the number of teams in their conference to advance to the Southern California Regional. There will be a maximum of 28 teams running in the regional. At-large teams will be selected from a committee consisting of the Southern California Rules Committee chair and one representative from each of the conferences.

2. Individuals: There will be the same number of individuals qualifying to the Southern California Regional from each conference as there are teams that qualify from their conference, as long as those individuals finish in the top 50 percent of the field. No school can have more than 4 individuals qualify.

C7A: It was MSC to remove and forward to PC Committee.

Football Guide: 1.1.G Sponsors shall be required to present a \$10,000 bond. This bond shall only be used if a sponsor is unable to meet its contractual obligations. Proof of this bond is to accompany the football bowl game proposed budget form, which is submitted by October 1. (See Bylaw 6.17.2.3) (See also Football Guide 1.3.d, which provides for “last minute” bowl games.

C7B: It was MSC to remove and forward to PC Committee.

Football Guide: 1.1.G ~~Sponsors shall be required to present a \$10,000 bond. This bond shall only be used if a sponsor is unable to meet its contractual obligations.~~ Sponsors shall be required to provide proof of up-front financial sponsorship at the minimum amount of \$7,500 by the July 1 prior to the bowl game.

C8A: It was MSC to fail.

Football Guide: 4.4 Officials (See Bylaw 6.8.4 and 6.8.5)
Officials for each bowl game shall be assigned by the designated conference commissioner. He or she shall confer with the visiting conference commissioner and then assign the approved number of community college officials with neutral affiliation whenever possible. A list of assigned officials shall be sent to the State Commissioner upon request prior to the game. The bowl game sponsor shall determine the number of officials (5,6, or 7). The officials will be paid using the same base rate the conference paid during the regular season.

C8B: It was MSC to approve.

Football Guide 4.4 Officials (See Bylaw 6.8.4 and 6.8.5)
Officials for each bowl game shall be assigned by the designated conference commissioner. He or she shall confer with the visiting conference commissioner and then assign the approved number of community college officials with neutral affiliation whenever possible. A list of assigned officials shall be sent to the State Commissioner upon request prior to the game. The bowl game shall use the same number of officials as those used by the conference of the host college, and the officials will be paid using the same rate the conference paid during the regular season.

C9: It was MSC to approve.

Soccer Guide 4.2.B

Attendance at the seeding meeting shall be limited to one elected conference/division representative (see Section 11.02 D).

The CCCSCA president and vice president shall chair their appropriate seeding meeting. Each member school is responsible for calculating its own “power points,” subject to review by each school’s conference. It is the responsibility of each conference representative to be familiar with the teams to be seeded from the entire region with emphasis on his/her conference. As a first order of business, each conference/division shall present its teams in rank order based on the power point rating system. The power point rank order shall be noted and kept by the meeting chair. Conference/division seeding representatives shall follow the team placement as submitted by their conference/division. The seeding committee shall not in any way change the rankings of colleges as specified by the power point rating system for seeds 1 through 8 (see Soccer Guide 4.3.E.2).

C10: It was MSC to fail.

Soccer Guide: 4.3.E.1

For the regional tournament, the order of the regional seeds determined by the power point system shall stay intact through seed 8. Seeds 9 through 16 may be adjusted up or down by no more than one spot until colleges from the same conference/division do not play each other in the first regional round. Following the first round, the winning seeds shall advance in their original seeded order with no adjustments. The highest remaining seed shall advance to play the lowest remaining seed, the 2nd highest remaining seed shall play the 2nd lowest remaining seed, the 3rd highest remaining seed shall play the 3rd lowest remaining seed, and the 4th highest remaining seed shall play the 4th lowest remaining seed. For example: if the number 16 seed upsets the number 1 seed, the number 16 seed retains its seeding number (16). If a team forfeits after the seeding has been announced their scheduled opponent will win by forfeit.

C11: No motion taken.

Soccer Guide 4.3.E.2

The higher seeded college shall be designated the home team, unless unable to fulfill the requirements of 1.4.4, Regional Host and Game Site Requirements. Exception:

Should intra-conference or intra-divisional teams be scheduled to meet through normal playoff criteria, no matter which team is seeded higher (based on “power points,” as determined by the seeding committee), the team which actually finished higher in the official conference/division standings will be designated the host site. Note: if the teams finished tied in the official conference/division standings, no change will be made in the site for the postseason contest. COA Form 5 will be filed for such amendment.

C12: It was MSC to approve.

Soccer Guide 4.5

STATE CHAMPIONSHIP SITE

The state championship site shall rotate yearly in the north and south. If a predetermined site is not available, the higher seeded college in the region shall host the state championship. For 2002 through 2004, West Hills College will host the State Championship at the Oliveira Ranch Soccer Complex in Lemoore, California. The 2005 site is to be determined.

C13: It was MSC to approve.

Soccer Guide 4.7.B

At each regional seeding meeting, from the conference lists, a master list of at least 20 rated men’s and 20 rated women’s officials shall be agreed upon for presentation to the regional officials assignors’ organizations and the State Championship Event Manager. Assignors shall be invited to attend each seeding meeting to participate in the discussion of assigning officials. The State Championship Event Manager (or his/her designee) is responsible for the assignment of officials for the State Championship (final four). Using the lists presented to the Event Manager, the game officials (the referee and both assistant referees) shall be selected from the pool of officials, which shall consist of an equal number of Northern California and Southern California officials, with a minimum of six (6) officials from each region.

C14: It was MSC to approve.

**Water Polo Guide
2.2.B.2 (Last two sentences)**

Top-rated officials from these tournaments will be the pool from which the Regional Officials Committee will select officials for PC. Officials selected must have worked a minimum of eight (8) contests or two (2) tournaments during the community college season in order to be

considered. Each of the two officials associations must have representation, and at least one (1) official must be selected from the SDWPOA *each officials association in California.*

C15: It was MSC to approve.

Water Polo Guide 2.2.D State PC officials fees will be the same as current regular game fees based on the highest Southern California pay scale. Each official will receive a flat stipend, not to exceed \$200.00 for travel, lodging, and meals. The stipend will be included in the officials' pay following the State Championship.

F. POSTCONFERENCE COMPETITION COMMITTEE

Ann Heck, Chair of the PC Committee, informed the MC that the Committee had created a comparison chart with the types and components of the teams outlined and a working guideline of sports as they currently exist. The Committee will now focus it's attention on reviewing the Constitution and Bylaws to determine if each sport is currently inline with the MC philosophy and COA legislation. Sports need to be reviewed as to equity in numbers attending PC competition. Perhaps a ratio should be developed.

G. DISABILITY APPEALS BOARD REPORT

Logan McKechnie, Chair of the COA Disabilities Board, introduced the new form 4C for disabilities appeals. This is in the working stage and suggestions and feedback are welcome. The purpose of this form will be to address those items relevant to the verification of eligibility for a disability appeal when the form is submitted.

H. GENDER EQUITY DISCUSSION

Linda Joplin, Chair of the California NOW Athletic Equity Committee reminded the colleges who have not yet submitted the information she has requested of them that this must be completed. For questions or verification of receipt of information, she can be emailed at: joplinlc@aol.com.

I. OTHER

Joanne Fortunato, State Commissioner, reviewed the process of the distribution of the proposed legislation items. The Management Council was in agreement that as of September 1, 2002 the proposed legislation documents will only be forwarded to the members after the Competition, Recognition, and Gender Equity committees have met, reviewed, and corrected the proposed legislation.

The request to streamline communication from the State office was made by the Management Council. In response to this, the State office has agreed to publish all public documentation on the COA website in lieu of faxing or mailing them to members. Members will be notified of current updates via the State Commissioners Chatline, received via email. If you would like to subscribe to the Chatline, please email jfortunato@coasports.org.

Diane Henry, MC member, suggested that a workshop be offered on how to complete the EADA report for California Community Colleges. The COA office will investigate the possibility of having a representative of the U.S. Department of Education conduct a workshop or provide further assistance in the completion of the report.

Scott Anderson of Buzz on Campus announced that along with the free services currently available to colleges through Buzz on Campus, the official telecommunication sponsor of the COA, that free videoconferencing has now been added. This service can be used in point-to-point and multipoint conferencing, with additional features being full audio and document updating.

J. ADJOURNMENT

There being no further business to come before the Management Council, the meeting was adjourned.

Respectfully submitted,

Joanne A. Fortunato, Ph.D.
Commissioner of Athletics