

COA MANAGEMENT COUNCIL

MEETING MINUTES

*Burbank Airport Hilton
January 9, 2002*

A. CALL TO ORDER

The meeting was called to order at 10:00AM.

Those in attendance were: Ellie Bewley, Rio Hondo College; Ann Heck, San Diego Mesa College; Avie Bridges, Allan Hancock College; Jerry White, Oxnard College; Dave Evans, San Diego Mesa College; Lisa Roberts-Law, American River College; Jean Snuggs, American River College; John Woods, Palomar College; John Keever, Moorpark College; Terry Coblentz, Glendale College; Jim Sartoris, Glendale College; Steve Cassady, Merced College; Steve Ward, Diablo Valley College; Matt Jackson, Butte College; Dale Murray, Cabrillo College; Gary Dilley, College of San Mateo; Deb Blackmore, Mt. San Antonio College; Diane Henry, Cypress College; T. Mark Johnson, Mission Conference; Stu Van Horn, COA; Debra Wheeler, COA

Unable to attend: Shannon Bracy, DeAnza College; Mary Conway, Sierra College; Wanda Gallerson, Antelope Valley College; Sue Gatlin, Foothill College; Glen Haller, Antelope Valley College; John Norton, Mt. San Antonio College; Ben Partee, Santa Barbara City College; Ron Warnock, DeAnza College

B. SUBCOMMITTEE REPORTS

1. Subcommittee on Sport Season Dates, Terry Coblentz, Chair

The subcommittee will develop form 5 legislation to change the method for counting contests. Some sports will count competition by dates, some by contests, some by games, and perhaps some by matches: Badminton, 22 contests; Baseball, 44 games; basketball, 33 games; cross country, 9 meets; fastpitch softball, 52 games; men's golf, 22 dates, women's golf, 22 dates; swimming, 12 meets; tennis, 22 contests; track & field, 14 meets; wrestling, 21 contests.

The goal of the subcommittee will be to eliminate the need for the form G. To do this, the following steps will be taken: a) define the problem with the commissioner; b) eliminate pool play by setting limits to number of games/contests. (Need to determine number of games currently being played (including pool play)). Terry Coblentz was directed to contact the coaches' association president for the sports of soccer, men's volleyball, women's volleyball, and water polo to determine the best method for counting their competition.

Following the Management Council's approval last October to establish August 15 for all fall sports (except basketball), October 15 for basketball, and January 15 for all spring sports as the date when they may begin, the subcommittee will develop form 5 legislation regarding the dates when first contests may occur (August 22 for fall sports, except basketball, and January 22 for spring sports). Included with this proposal will be language for each sport to tie dates for the end of conference competition and the end of postconference competition to be related to Thanksgiving for fall sports and Memorial Day for spring sports. It was recommended that for basketball, the subcommittee also tie the start of competition with Memorial Day.

2. Subcommittee on Out-of-Season Competition, Dale Murray, Chair

COA Staff was asked to get the advice of legal counsel regarding the most appropriate place to hold funds raised by teams that are not affiliated with the college (out-of-season teams). The subcommittee was directed to then develop form 5 legislation to incorporate any changes deemed necessary by the COA's legal counsel into its current proposal provided below. No bylaw number has been assigned at this time, although this wording is meant to replace existing bylaws 3.19.3 and 3.19.4. Changes made to the proposal by the Management Council are underlined:

No college or district resources may be used to support any official or unofficial team, individual, club, or other athletic organization in any practice, competition, or other activity that takes place outside the COA season of sport (see bylaw 3.1)

The athletic director or athletic administrator at the individual college is responsible for the enforcement of this bylaw. College coaches must consult with their athletic director or administrator before engaging in any activities that may be in violation of this bylaw.

Violations will bring about sanctions as outlined in the COA Constitution article 7.4.

The following are examples of college or district resources that may not be used to support out-of-season teams:

- A. Funds. College/district funds and funds raised under the college name—Funds raised under the name of the out-of-season team may not be administered through the college.
- B. Equipment. No equipment or supplies purchased with college or district funds may be used by an out-of-season team, unless the equipment is part of a facility (i.e., bases on a softball or baseball field, or nets or poles for volleyball), and is equipment that is available for any non-college group that uses the facility. This includes equipment that might be discarded as new equipment is purchased.
- C. Uniforms. No uniforms, practice gear, or matching clothing purchased by the college or clothing with the college name, nickname, or logo may be used, regardless of the condition of the clothing.
- D. Supplies. No supplies of any type, purchased by the college may be used. This includes athletic training supplies.
- E. Transportation. No college vehicles or coaches' personal vehicles (if reimbursed) may be used to transport athletes to practices or competitions outside the season of sport.
- F. Insurance. No insurance purchased by the college may be used for injuries that occur to individuals on out-of-season teams.

- G. Personnel. College support personnel shall not be utilized by out-of-season teams or groups. This includes secretaries, custodians, athletic trainers, grounds people, and business services, unless the individuals are compensated with non-college or district funds, and the services are available to any outside group at the same rate.
- H. Facilities. College facilities shall not be used for out-of-season practice or competition unless the appropriate college office, according to college policy has approved the use. The terms of approval must be identical to any other outside group, including facility and staff charges.
- I. Coaches. Coaches shall not be involved in out-of-season activities, as part of their teaching load, nor shall they receive a stipend, reimbursement, or other forms of payment for these activities.
- J. The college name, college colors, nickname, or logo shall not be used.

3. Subcommittee on Penalties and Sanctions, Steve Cassady, Chair

The goal of this subcommittee is to standardize penalties for all sports. It was recommended that wording in 2.13.2 also be applied to bylaws 1, 3, and 4.

T. Mark Johnson was asked to discuss with the commissioner's association how to better administer inter-conference violations. It was suggested that a COA committee may need to be established to handle inter-conference violations.

The subcommittee was directed to develop form 5 language to replace the penalties listed on Constitution pages 22, 29-30, and 50-51 with one all-inclusive bylaw.

4. Subcommittee on Postconference Competition Formats/Sites, John Norton, Chair

The goal of this subcommittee is to develop guidelines that support the mission statement adopted by the COA for postconference competition. The mission statement indicates that the purpose of postconference competition is 'to reward excellence in individual and team sports through regional and state championship competition.' The goals of PC are:

- To provide an opportunity for outstanding teams and individuals to compete in championship events
- To enable individuals and teams to display the value of sportsmanship, dedication, desire, discipline, and tenacity at a high level of competition
- To conduct quality and cost-effective events that ensures optimal athletic performance with minimal disruption of academic programs
- To provide a meaningful athletic experience that will create a positive life-long impression on student athletes
- To assure equal athletic opportunities and resources for PC events for athletes of each gender

The subcommittee presented the following items to the council for input and direction:

- An excel spreadsheet that captured individual championship sport information across 17 categories

- An implementation timeline that specifically identifies the next steps and dates for implementation of the processes

Council members directed the subcommittee to separate the excel spreadsheet data into team sports, individual sports, and team/individual sports (e.g. tennis, badminton). The subcommittee was directed to establish a policy regarding time slots for entry into championship events and to examine how to address the time standards currently in place for qualifying in sport championships (e.g. swimming).

The council asked that the subcommittee continue its efforts to identify a percentage 'cap' based on the elements of the mission statement and directed the subcommittee to distribute the material to all sport coaches association's to begin to work through the implementation issues and how these changes will affect the bracketing and qualifying of the type and mix of teams into postconference competition.

The council directed the subcommittee to send a letter to SCA president Pat Doyle and to each president of respective sport presidents to have them validate the data contained in the excel spreadsheet. The subcommittee will meet with the sports coaches at the COA convention in March and then meet again at the CCCADA convention in early June 2002.