

# COA BOARD

## MEETING MINUTES

*San Francisco Airport Marriott Hotel  
November 17, 2005*

### **A. WELCOME AND CALL TO ORDER**

Chair Eva Conrad called the meeting to order at 9:00AM and introduced new member Thomas Fallo. Other members in attendance were Stan Arterberry, Helen Benjamin, Michael Bagley, Ned Doffoney, Jackie Fisher, Sr., Kathleen Hodge, Logan McKechnie, Rosa Perez, and Jean Snuggs. Merle Trueblood, Director of Operations and Events at Feather River College, represented Susan Carroll, who was unable to attend. Other Board members unable to attend were Ted Martinez, Jr. and Francisco Rodriguez. Carlyle Carter and Stu Van Horn were also present.

### **B. REVIEW OF OCTOBER 21, 2005, MINUTES**

It was moved, seconded, and the motion carried (MSC) to approve the October 21, 2005, meeting minutes. These are available on the COA website at [http://www.coasports.org/meetings/board\\_mins102105.pdf](http://www.coasports.org/meetings/board_mins102105.pdf).

### **C. ADDITIONS/CHANGES TO THE AGENDA**

None.

### **D. REPORTS**

1. **COA Board Chair Eva Conrad** briefed the Board on the agenda item regarding eligibility and postponed the discussion of that item until the next meeting. She brought to their attention the memorandum Carlyle Carter recently issued regarding the decorum policy. It was clarified that the memo was sent to coaches and officials, and the decorum policy will be addressed at the fall festival banquets where the students will be present.
2. **Executive Director Carlyle Carter** informed Board members that he has reviewed several volumes of the minutes from past Board meetings and learned that in 1987 a task force was created to review out-of-season competition. By setting forth parameters in which out-of-season competition would not be permissible, Bylaw 3.17 essentially provides a 'how to' compete in a nontraditional season. Out-of-season competition has been practiced within the loopholes for so long that it has become viewed as policy for some. Mr. Carter met with the sport coaches' association presidents at the fall meeting, at which time he informed the group that he would prefer a recommendation come from

their group. Mr. Carter expressed his opinion that it is unlikely a proposal to curtail out-of-season activities will be submitted from the sport coaches' association. The Board directed Mr. Carter to formulate Form 5 legislation that incorporates the possible solutions listed in his report to the Board to also include penalties for noncompliance. The proposed legislation needs to be sent via email to the Board members in January for review prior to the February 1 deadline.

Executive Director's 'Food for Thought':

- a) The *Constitution and Bylaws* requires two meetings of the Board to be held for legislative sessions. Mr. Carter indicated that six meetings of the Board may be excessive. Board members agreed that four meetings per year should suffice and that Chair Conrad and Mr. Carter should draft a proposed meeting schedule for 2006/07 to be shared with members at the next meeting.
- b) The Board may want to consider establishing 501(c)3 status for the COA as its own entity.
- c) When legislation comes before the Management Council and Board, it is logical that a final version be heard at that time. Well-considered and crafted legislation should be reviewed by appropriate committees and made available to the membership by a specified date with a period of time allotted for comments and feedback. Interpretations should be provided and any amendments made by the originator prior to its final presentation at the legislative meeting, at which time it would be approved or voted down. Proposed legislation should not be amended at the meeting.
- d) Mr. Carter also suggested holding one legislative session per year and to consider each institution have one voting delegate which would be designated by the president of his/her institution. The conferences would also need a representative vote. All operational matters should be handled by the Management Council.

(NOTE: Change verbiage regarding consent items on next agenda with legislation.)

- e) Carlyle Carter informed the Board that some sport coaches' associations are entering into contractual arrangements for goods and/or services that obligate COA member institutions. Mr. Carter is uneasy with the current practice and stated that most presidents are unaware of these institutional obligations. The Board directed Mr. Carter and Stu Van Horn to develop a Form 5 with language that will clarify this matter and Mr. Carter will send a letter to the sport coaches' associations requesting information on any existing contracts. The letter will also inform them that there is proposed legislation that will define the relationship between the associations and the COA and clarify how contracts should be made.

- f) Mr. Carter introduced a discussion on the issue of coaches committing violations at one college, moving to another college and following the same pattern. He advised that the NCAA has a “show cause” policy whereby an institutional member must show cause as to why he or she would hire a coach that has a history of committing infractions.
  - g) A discussion was also held regarding Title IX. It was agreed that while compliance with state and federal law is mandated, there is no motivation to comply. Mr. Carter offered suggestions to encourage that motivation such as requiring compliance as part of the criteria for COA membership and to qualify for postseason competition. This issue could be addressed in Program Review and Article 5 of the *Constitution and Bylaws* may need revision.
  - h) Mr. Carter advised the Board that he has attended several conference meetings and plans to attend every conference meeting and sport coaches association meeting this year. He indicated that he is hopeful that more college presidents will be present at their future conference meetings.
  - i) The Festival Advisory Committee has hired a professional photographer who will be at all the competitions and public relations events. Prints and figurines are available for purchase on his website. The COA will create a promotional piece from these festival photos for use in negotiations for other festival proposals.
- 3. Associate Executive Director Stu Van Horn** reported that work continues with the sport coaches groups encouraging them to fully embrace the festival concept and understand their obligations associated with the fall festival. The student athlete banquets provide an excellent opportunity to speak to the coaches and the students while they are together. Mr. Van Horn gave a brief overview of upcoming festival events as well as new activities associated with the festival. He noted that the festival survey is being provided to student athletes only. He also reported that he anticipates another corporate partner for the COA - an auto partnership with Kia, which may be finalized in January 2006.
- 4. Management Council Chair Jean Snuggs** thanked everyone for participating in the Management Council meeting at the fall conference. She reviewed the three active committees that report to the Management Council: the Postconference Competition Review Committee is reviewing the sport guides and will oversee the revision of each to become complete documents for each sport. The Festival/Site Selection Committee continues to work with Stu Van Horn. An ad hoc committee was established to review postconference competition decorum, particularly the enforcement and process aspect. A Form 5 will be introduced next spring with the assistance of Coast Conference Commissioner Dale Murray. Ms. Snuggs noted that legislative work on issues that will be presented to the Management Council is usually developed at the CCCADA convention in June. This year there will be more discussion of legislation and operational issues, as well as issues relative to information given to potential recruits and where the opportunities are and how they are implemented. Ms. Snuggs gave an example of the high school basketball regionals held at Arco Arena. Notices were sent to colleges to attend and recruit however the *Constitution and Bylaws* prohibits coaches from doing so.

Ms. Snuggs suggested that the COA might attend and host a table describing recruiting rules applicable to athletic programs in California community colleges. The COA website could also provide information on recruiting.

## **E. REVIEW AND APPROVE 2005/06 GOALS**

Carlyle Carter distributed copies of his goals and reviewed the meetings he has attended to date. Goals for the organization and the Board were addressed and Chair Conrad will bring timelines and updates on what has been accomplished to the February meeting. The Board will provide a report to the membership at the April meeting.

Mr. Carter noted that the NCAA is changing its academic standards and the Board discussed how to assist the member colleges as academic standards are increased for the student athletes. He also reported that he was a panelist at the Academic Senate plenary session and stressed the importance of maintaining a relationship with the local senates. Chair Conrad and CCCIO representative Michael Bagley will arrange for Mr. Carter to present to the CCCIOs at the organization's spring meeting and address eligibility of student athletes.

## **F. REVIEW OF ELIGIBILITY REQUIREMENTS?**

Dr. Conrad reiterated that this matter will be postponed to the next meeting in February 2006.

## **G. REVIEW OF COMMITTEE ASSIGNMENTS**

The committee rosters were reviewed as well as the responsibilities for each. There was discussion about combining the North and South Appeals Boards and the possibility of disbanding the policy and competition committees. There are also vacancies on a few committees that need to be filled. The vacant seat on the Finance Committee will be filled by Tom Fallo.

## **H. FUTURE AGENDA ITEMS**

Bylaw 4.7; Executive Director/COA Board Goals.

## **I. ANNOUNCEMENTS**

## **J. FUTURE BOARD MEETINGS**

Wednesday, February 22, 2006, 2:30PM – 5:30PM – ACCCA Convention, Glendale Hilton

Friday, April 7, 2006, 9:00AM -11:00AM – COA Convention, Sacramento Radisson

May or June 2006 – TBD, COA Office, Sacramento

## **K. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:30AM.

Respectfully submitted,

Carlyle Carter  
Executive Director