

COA BOARD

MEETING MINUTES

*Burbank Airport Hilton
October 18, 2002*

A. WELCOME AND CALL TO ORDER/INTRODUCTIONS – JAMES KOSSLER

The meeting was called to order at 9:05AM, those in attendance were: James Kossler, Chair; Rosa Perez, Pat Spencer, Marie Pepicello, Helen Carr, Jerome Hunter, Susan Carroll, Ted Martinez Jr., Tom Crow, Ed Myers, Kenneth Yglesias, Ellie Bewley, Joanne Fortunato, Stu Van Horn, Debra Wheeler, and Judith Centlivre. Dianne Van Hook was unable to attend.

Chair Kossler welcomed new members to the Board and introduced Pat Spencer, Helen Carr, and Rosa Perez.

B. REVIEW OF AUGUST 29, 2002, MINUTES

It was **MSC** to approve the minutes of August 29, 2002, as written. The minutes are available on the COA website at http://www.coasports.org/meetings/board_mins082902.pdf.

C. REPORTS

1. **State Commissioner Joanne Fortunato** brought the Board up to date on the status of Western Nevada joining the Golden Valley Conference and also informed the Board that the issue of outstanding monies owed the COA has been resolved. Commissioner Fortunato also reported on the Opportunity for Athletics Town Meeting she attended in Chicago, which was one of the meetings being held by the federally appointed commission charged with reviewing Title IX issues on campuses throughout the United States. The next town meeting will be in San Diego on November 20-21, 2002. Dianne Van Hook has been recommended to that commission to represent the COA and the Gender Equity Committee as a panelist at the San Diego meeting. The Commissioner also commented that the Governor has signed legislation mandating an evaluation of Title IX compliance of all schools, kindergarten through university systems. The report on that evaluation is due in 2004. She encouraged all member colleges to keep records pertaining to compliance.

She also reported on a presidential summit sponsored by the Community College Student Services Association that she attended along with the presidents of the students' services organizations. The retreat agenda was to discuss goals and priorities for student services and proved to be time well spent and an opportunity to introduce the Commission on Athletics and discuss how the two organizations affect each other.

She also reviewed and distributed a summary of the four-year report requested by the Board regarding the recruiting rule that was changed two years ago. The full report is available on the website.

2. **Associate Commissioner Stuart Van Horn** informed the Board that corporate partnerships designations with hotels and automakers continues to be a primary goal. The subcommittee for corporate partnerships is expanding to include one coach from each of the nine all-sport conferences. The Sport Coaches Association will appoint those coaches so that they can participate in the next meeting in November.

Two market research projects are currently being conducted. One project is to obtain sponsorship inventory with data being collected about each for sponsorship opportunities at each member college with the intent of presenting the data to prestigious companies that may be interested in a single sponsorship program. A study on insurance claims is also being conducted to assist corporate partner, Renaissance Agencies, to develop a program that will lower the deductible that is currently being offered through most carriers on campuses. Those results will be available in November and an executive summary will be provided.

The COA continues to pursue a sponsorship "bundling" program seeking other organizations to join with the COA. A PC workshop for event managers was held covering a variety of championship-related items. New full-color program covers have been funded by the COA and have a standardized graphic for all championships this year. A new account with Russell Athletic has been established where sport coaches associations may buy apparel associated with their respective championships at wholesale prices.

Associate Commissioner Van Horn also stressed the importance of utilizing the COA website, which provides an abundance of information on the products and services of COA corporate partners.

3. **Management Council Chair Ellie Bewley** reviewed the Postconference Competition Review Committee report, which was distributed and made available to all. She pointed out highlights of the report and areas on which to focus. The sports coaches associations will review the data and report back to the Management Council (MC) at the March COA Convention with justification or rationale for variances from the participation percentages recommended. This report will be further expanded and posted on the website.

4. Board Committees

a. Finance Committee

Finance Committee Chair Ted Martinez Jr. reports the Committee continues with ongoing projects.

b. Constitution Committee

Constitution Committee Chair Ken Yglesias reports the Committee will be videoconferencing on a date to be determined but before November 16, 2002, to discuss changes that need to be made.

c. Competition Committee

Competition Committee Chair Jerry Hunter reports the Committee met on September 12, 2002, and reviewed the legislation dealing with competition issues.

d. Eligibility Committee

Eligibility Committee Chair Tom Crow reports an ad hoc committee is being formed to review issues of eligibility in California community colleges. He will prepare a report by January 2003 for the participants outlining the charge of the ad hoc committee. A videoconference is tentatively scheduled for late January or early February and will meet again at the March 2003 COA Convention in Reno.

e. Gender Equity Committee

Associate Commissioner Stu Van Horn reported for Chair Dianne Van Hook that several projects are in progress. There will be four newsletters produced this year with one ready for distribution by the end of November.

f. Awards Committee

Awards Committee Chair Susan Carroll reports nominations have been submitted to the Commissioner's office. Nominations are expected to be distributed to the Committee shortly. The committee will determine the winners of the Scholar Team and Pepsi Scholar Athlete awards.

g. Ad Hoc Goals Committees

1) Board/Affiliate Organizations

Chair Marie Pepicello reports her committee's first meeting was held October 17, 2002, to have general discussion about issues. A core working group will be communicating over the next month to summarize points made at the first meeting and to draft a process to be used to clarify, strengthen, and provide a better understanding of how the affiliate associations function within the COA structure. Her committee will review notes from the reorganization and evaluate issues from that.

2) COA Visibility as Athletic Experts

Chair Joanne Fortunato reports she has been making herself accessible to any group that is interested in a presentation by the COA and seeks opportunities to enhance the visibility of the COA. She has been involved in the CSSO Presidential Summit and the Department of Education's Commission on Opportunities in Athletics within the last two months and will continue to be accessible to other governing groups.

3) Research on the Student Athlete

Chair Ed Myers reports there has already been much research on this topic but there is no central point for the information. A symposium at the COA Convention is being planned to share activities and information. Chair Myers is sending a letter on behalf of the Board to several organizations inviting them to share information they have gathered from their campuses.

F. LEGISLATION

1. CONSENT ITEMS

It was **MSC** to accept the MC recommendation to approve Consent Items 1 – 15 with the exception of Item 13, which was removed and set aside for further review. A recap follows:

Consent 1 – *Fast Track Effective January 1, 2003*

PASS

Bylaw 8.1.3.2

The bid package for PC events, including the proposed budget, shall be forwarded by October 1 (for fall sports except basketball), November 1 (for basketball), or February 1 (for spring sports) two (2) years prior to the event to the COA sport representative and State Commissioner for approval. Final event financial statements shall be sent to the Office of the State Commissioner and ready for review by the MC. Final expenses shall not exceed the approved proposed budget.

Bylaw 8.1.3.6

Upon completion of the PC event, an actual revenue-expense (final financial) statement shall be prepared and submitted to the COA sport representative and the Office of the State Commissioner within 30 days. Final expenses shall not exceed the approved proposed budget.

Consent 2 – *Fast Track Effective January 1, 2003*

PASS

Badminton Guide I and T 1.6.2.B

3. At the discretion of the Tournament Referee, Friday's matches may be played earlier. Matches played earlier are subject to mutual consent of participants.

Consent 3 – *Fast Track Effective January 1, 2003*

PASS

Baseball Guide 4.3

SEEDING

- ~~A. After the third weekend tournament scheduled in April, all non-conference results from each conference/division will be faxed to each seeding representative to facilitate the seeding process.~~
- B. A. On the Monday following the completion of conference competition, there shall be scheduled meetings in the north and south for the purposes of seeding conference/division representatives to regional and state championship events. When possible, the COA Baseball Representative shall attend the southern meeting and the State Commissioner or designee shall attend the northern meeting as resource people.
- C. B. Each conference/division shall provide one (1) elected voting representative at the appropriate seeding meeting. Attendance at the seeding meeting shall be limited to only the elected conference/division representative. The CCCBCA President and State Championship Event Manager or their designees shall chair their appropriate seeding meetings. It is the responsibility of each representative to be familiar with the teams to be seeded from the entire region, to include non-conference results with emphasis on his conference/division.

Renumber ~~D through H~~ to C through G.

Consent 4 – *Fast Track Effective January 1, 2003*

PASS

Baseball Guide 4.3.E.2

In each region, seed the 16 teams as follows:

~~a. Determine the teams to be the top eight (8) north and south in the same manner that at-large teams were selected. Seed conference/division highest ranked teams 1-8. Conference/division number one ranked colleges shall be seeded no lower than the number 8 seed.~~

~~b. Seed the remaining teams 9-16.~~

a. Top four (4) seeds will be determined from automatic qualifiers using the same criteria for the at-large selection.

b. Conference champions shall be seeded no lower than the top 12.

c. Seed remaining teams in the following order:

1. Seed teams 5-8

2. Seed teams 9-12

3. Seed teams 13-16

Consent 5 – *Fast Track Effective January 1, 2003*

PASS

Baseball Guide 5.1.C (See Page 12: Game Times:)

State Championship Schedule for Sunday:

Game #3 at ~~11:00AM~~ 10:00AM

Game #4 at ~~3:00pm~~ 2:00PM

Consent 6 – *Fast Track Effective January 1, 2003*

PASS

Basketball Guide, Women's 4.2.D.

Criteria for Selection of Teams, Grouping and Seeding – Area I

1. Strength of conference/division (CRPI composite) using NCRPI of all teams in the conference/division. The CRPI composite is calculated for each team as follows: NCRPI of all teams in the conference/division divided by the number of teams in the conference/division, multiplied by the individual team's conference ~~win-loss percentage~~ finish multiplier value (see table below). (i.e. CRPI = .491 and conference ~~record is 8-2 (-.800)~~ finish is fifth place; the composite rating would be: .491 x .800 = .392)

NOTE: If multiple teams from the same conference are tied ~~in W-L record~~, and they are being compared in the same grouping, break the tie using the TSRPI before awarding points for the criteria, where they will be ranked one right after the other in that grouping.

<u>Conference finish</u>	<u>Multiplier value</u>
1 st place	1.00
2 nd place	.95
3 rd place	.90
4 th place	.85
5 th place	.80
6 th place or lower	.75

Consent 7 – *Fast Track Effective January 1, 2003*

PASS

Basketball Guide, Women’s 4.2.W.G.2.

2. Colleges from the same conference (without divisions) shall not play each other in the first round. In the case where a conference is split into divisions, colleges from the same division should not play each other in the first round. The Seeding Committee may adjust the first-round games by moving seeding matchups not more than one (1) spot up or down. If adjustments need to be made, start with the lowest seeded team, keeping the integrity of the home team intact.

Adjustments shall be done in the following order:

- a) Move the lower seeded team, one (1) seed lower (i.e., 19 goes to 20).
- b) If that adjustment results in that team playing a division/conference opponent, bring the team back to the original seed and then adjust that same team to one (1) seed higher (i.e., 19 goes to 18).
- c) If this adjustment also results in two (2) conference/division opponents playing each other in the first round, then go back to the original bracket and move the higher seed of the original bracket in the same sequence.

Consent 8 – *Fast Track Effective January 1, 2003*

PASS

Basketball Guide, Women’s 4.5.C.

Officials

A second list of the top 24-30 officials will be sent to all coaches by December 5. Coaches shall rank these officials and return their rating sheets to the regional officials’ coordinators prior to December 15 of each season. The preferred list shall act as the pool for the assignment of officials to the regional and state championship events. At that time, coaches may list ~~three (3)~~ two (2) officials on a non-preferred list by December 28. A master ranking list shall be prepared by the coordinator by January 7.

Consent 9 – *Fast Track Effective January 1, 2003*

PASS

Basketball Guide, Women's 5.1.F.6.

Pre-tournament Shoot Around

Shoot around participants shall adhere to their college's assigned schedule times. They shall not be early nor remain late outside their assigned times. During a college's assigned 45-minute time, media may be part of the shoot around. Any other media involvement (interviews, pictures, etc.) shall be conducted outside of the site floor area so as not to disturb other participating colleges' shoot around times.

No use of the state tournament facility by participating teams may take place outside of the time assigned by the state tournament director. No college personnel or person representing any of the participating teams may arrange for facility use with any personnel or representative of the host site. Teams found to be in violation will be disqualified from further participation in the current state championship.

Consent 10 – *Fast Track Effective January 1, 2003*

PASS

Basketball Guide, Women's 5.4.

A. Officials (Women)

Upon completion of the regional finals contests, the regional officials' assigners and CCCWBCA President shall meet via a conference call to make the final officials' list and assignments for the first round of the state tournament. ~~Prior to the Regional final games, the assigners shall solicit from the participating coaches, the selection of one official as a 'non-preferred'.~~ The committee shall not assign any 'non-preferred' official to a game where one of the coaches has designated that official as 'non-preferred'. Officials shall be assigned by random drawing. No game shall have three officials from the same region.

Consent 11 – *Fast Track Effective January 1, 2003*

PASS

Basketball Guide, Women's 5.4.

C. Officials (Women)

The coordinators shall provide the tournament manager with the names of their region's state tournament officials as selected using the process outlined in Section 4.5. There shall be six (6) officials from each region (determined by February 1). All state tournament officials shall come from the preferred prioritized officials list from each region. ~~Each participating coach may indicate one (1) non-preferred official. A "non-preferred" card will be signed at this time.~~

Track & Field Guide, Women's 1.2.2.

A. Turn Lane events:

Lane #4 shall be designated the preferred lane for the following events: (both women and men)

200m, 400m, 400 hurdles, 800m, 400m relay, 1600m relay.

1.2.2.A Straight-away events: Lane #5 shall be designated the preferred lane for the following events: (both women and men) 100m, 110/100m hurdles.

1.2.2.A: Lane events: Men's: 100m, 200m, 110m high hurdles, 800m, 400m intermediate hurdles, 400m, 400m relay and 1600m relay. Women's: 100m, 200m, 100m hurdles, 400m hurdles, 800m, 400m, 400m relay, and 1600m relay.

Lane Formula: If appropriate, the meet manager may stipulate lane #1 to be more preferable than lane #9. The host region shall be given the preferred lane in all races, and then assigning alternating lanes between NorCal-SoCal qualifiers, ranking fastest to slowest, with the fastest 5th regional qualifier given either lane #1 or #9.

~~Lane Formula~~

- ~~1 fastest 5th regional qualifier~~
- ~~2 Nor-Cal or SoCal 4th fastest qualifier~~
- ~~3 Nor-Cal or SoCal 3rd fastest qualifier~~
- ~~4 Nor-Cal or SoCal 2nd fastest qualifier~~
- ~~5 Nor-Cal or SoCal 1st fastest qualifier~~
- ~~6 Nor-Cal or SoCal 1st fastest qualifier~~
- ~~7 Nor-Cal or SoCal 2nd fastest qualifier~~
- ~~8 Nor-Cal or SoCal 3rd fastest qualifier~~
- ~~9 Nor-Cal or SoCal 4th fastest qualifier~~

Turn Lane Formula—preference from best to worst is: Lane 4, 5, 6, 3, 7, 2, 8, 9, 1.

Straight Lane Formula—preference from best to worst is: Lane 5, 4, 6, 3, 7, 8, 2, 9, 1.

Lap Lane Formula—preference from best to worst is: Lane 12 descending to lane 1.

C. All Field Events: Order of competition: Shall be arranged from worst to best in preliminary rounds regardless of region.

1. ~~Order of Competition~~

~~All positions shall be drawn by lot.~~

~~Order~~ _____ ~~Competitors~~

~~1 and 2 (by lot) _____ Nor-Cal or So-Cal 6th place qualifier~~

~~3 and 4 (by lot) _____ Nor-Cal or So-Cal 5th place qualifier~~

~~5 and 6 (by lot) _____ Nor-Cal or So-Cal 4th place qualifier~~

~~7 and 8 (by lot) _____ Nor-Cal or So-Cal 3rd place qualifier~~

~~9 and 10 (by lot) _____ Nor-Cal or So-Cal 2nd place qualifier~~

~~11 and 12 (by lot) _____ Nor-Cal or So-Cal 1st place qualifier~~

Consent 13 – *Fast Track Effective January 1, 2003*

FAIL

Track & Field Guide 1.2.3.A. and Cross Country Guide 4.3.B.

NCAA Exception:

. . . uniform tops of any length are acceptable, also applicable to cross country and T&F relay teams . . . bare midriff tops are not acceptable. *(Note: the uniform top must meet or hang below the waistband when the competitor is standing).*

Consent 14 – *Fast Track Effective January 1, 2003*

PASS

Track & Field Guide 1.2.3.A. and Cross Country Guide 4.3.B.

NCAA Exception:

Uniform tops shall have one of the following forms of identification placed on the front of the school issued uniform: college initials, college name, college mascot name, college logo or symbol.

Consent 15 – *Fast Track Effective January 1, 2003*

PASS

Volleyball Guide, Women's 3.4.

PLAYING RULES

All matches played by current NCAA rules with the following exceptions:

A. ~~The NCAA 12-player limit rule shall not be enforced.~~

B. *becomes A.*

C. *becomes B.*

D. *becomes C.*

E. *becomes D.*

2. ELIGIBILITY ITEMS

It was **MSC** to accept the MC recommendation to approve Eligibility Items E-1 and E-2.

E1 – Fast Track Effective January 1, 2003

PASS

Bylaw 3.1

The season of sport is defined as starting with the ~~first day of COA allowable practice~~ COA practice/scrimmage may begin date and ends with the ~~completion of conference competition~~ COA conference competition ends date, except for participants in COA approved PC. The dates may be found in the Sport Season Chart, Bylaw 3.11.

Bylaw 3.1.1

Teams that qualify for PC and ~~still have contests available on their season schedule under allowable contests~~ have not used all of their allowable contests may not schedule a contest(s) between the end of conference competition up to the conference competition end date. The date may be found in the Sport Season Chart, Bylaw 3.11.

Bylaw 3.3.2.E

Can be scheduled after the ~~date of the first practice~~ COA practice/scrimmage may begin date, and prior to the ~~date of the individual college's first game, meet, or match.~~ The date may be found in the Sport Season Chart, Bylaw 3.11.

E2 – Fast Track Effective January 1, 2003

PASS

Medical Guidelines 6.16.14.

C.2. One (1) day multi-team and regional 2 (two)- or three (3)-day events (baseball, softball, tennis, swimming, etc.) and state championship events: The event budget will include the cost of the time of the athletic trainer. Due to the high numbers and high incidence of injury: track will budget two (2) athletic trainers for regional and state championships; wrestling will budget one (1) athletic trainer for regional and two (2) athletic trainers for state championships.

The following formula will be used to compensate the athletic trainer:

- a. \$100 for any event scheduled less than four (4) hours per day;
- b. \$200 for any event scheduled more than four (4) hours per day;
- c. ~~or as mutually agreed upon by the host athletic director and athletic trainer~~

c. For events scheduled over eight (8) hours (per day) the trainer and event manager should arrange for extra compensation (e.g., comp time, more pay, or any other type of compensation they can agree on);

d. or as mutually agreed upon by the host athletic director and athletic trainer.

2. COMPETITION ITEMS

The Board referred items C1a, C1b, and C1c back to the MC for further consideration:

- a. It was **MSFAILED** to accept the MC recommendation to approve Competition Items 1-11 as presented.
- b. It was **MSC** to refer Items C1a, C1b, and C1c back to the MC for further consideration:

C1a – Fast Track ~~Effective January 1, 2003~~

Failed by Board:

Bylaw 3.11

Cross Country - Max: 9 contests <u>meets</u>	PASS
Football - Max: 10 contests <u>games</u> + 1 scrimmage	PASS
Golf W- Max: 22 contests <u>dates</u>	PASS
Soccer - Max: 22 contests <u>26 games</u>	FAIL
Volleyball W - Max: 24 contests <u>dates with no more than 4 tournaments</u>	PASS
Water Polo - Max: 21 dates	Passed on previous legislation
Wrestling - Max: 21 contests <u>16 dates</u>	PASS
Basketball -Max: 28 contests <u>36 games, all scheduling must be completed prior to the start of the season.</u>	FAIL
Badminton - Max: 22 contests <u>22 dates</u>	PASS
Baseball - Max: 36 contests <u>44 games + 4 scrimmages</u>	PASS
Golf M- Max: 22 contests <u>dates</u>	PASS
Softball - Max: 52 games	Passed on previous legislation
Swimming - Max: 42 contests <u>12 meets</u>	PASS
Tennis - Max: 22 contests	No Change
Track - Max: 14 contests <u>meets</u>	PASS
Volleyball M - Max 24 contests <u>24 dates to include no more than 4 tournaments</u>	PASS

C1b – *Fast Track Effective January 1, 2003*

No Action

Bylaw 3.11

Baseball - Max: ~~36 contests~~ 4 scrimmages + 44 games

C1c – *Fast Track Effective January 1, 2003*

No Action

Bylaw 3.11

Volleyball W - Max: ~~24 contests~~ dates with no more than 4 tournaments

It was **MSC** to accept the MC report on legislation items C2-C11. See the October 17, 2002, MC meeting minutes.

E. Announcements

Chair Kossler announced the next Board meeting to be November 14, 2002, at 10:00 AM in San Jose.

F. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 10:45AM.