

# COA BOARD

## MEETING MINUTES

*COA Office, Sacramento, CA*

*August 28, 2003*

### **A. WELCOME AND CALL TO ORDER – TOM CROW**

The meeting was called to order at 10:00AM, those in attendance were: Tom Crow, Chair; Stan Arterberry, Ellie Bewley, Susan Carroll, Eva Conrad, Robert Deegan, Jackie Fisher, Sr., Jan Kehoe, Ted Martinez, Jr., Joanne Fortunato, Stu Van Horn, Debra Wheeler, and Judith Centlivre. Helen Carr, Rosa Perez, and Kenneth Yglesias were unable to attend. New members Stan Arterberry, Eva Conrad, Robert Deegan, Jackie Fisher, Sr., and Jan Kehoe were introduced.

### **B. REVIEW OF MAY 30, 2003, MINUTES**

It was **MSC** to approve the May 30, 2003, meeting minutes. The minutes are available on the COA website at [http://www.coasports.org/meetings/board\\_mins053003.pdf](http://www.coasports.org/meetings/board_mins053003.pdf).

### **C. REPORTS**

1. **COA Board Chair, Tom Crow**, reviewed Board responsibilities and discussed the various committee appointments. Robert Deegan will replace Marie Kane as the chair of the Board/Affiliate Organizations Ad-Hoc Committee. He also updated the Board on the form and process of evaluation of the state commissioner.
2. **State Commissioner Joanne Fortunato** pointed out highlights of the approved 2003-04 operations and development budgets which were included in the Board packet. She also gave background information on the program reviews that conferences are required to conduct on member colleges and provided a report prepared for the conference commissioners that indicated commendations and recommendations.

With the budget cuts taking place for this year, the Board had requested the conference commissioners report the methods they would be using to cut the costs of officiating and Commissioner Fortunato reviewed that report with Board members.

The Commissioner also reported her discussion with the conference commissioners regarding the design and implementation of a web-based database to maintain information currently provided on Form 3s. While it was agreed that the database would be beneficial, she indicated that the conference commissioners elected to defer the issue for at least one year. The Board directed Commissioner Fortunato to

request the conference commissioners include the matter on the agenda of their respective conference meetings. Information regarding timelines for implementation and training, technical issues that may arise and information about costs should be addressed. Commissioner Fortunato reported that the COA would absorb the implementation costs. Expense to the colleges is uncertain and there is no anticipated expense to the conferences at this time. She indicated that she is hopeful to have the database in place in 2004-05 and that the NJCAA has already implemented the procedure. The two databases will have potential to link in the future. Sports Information Director Dave Eadie answered questions of the Board regarding the proposal provided to staff for the design, implementation, and maintenance of the electronic Form 3. After further discussion, the Board recommended the matter be docketed for action at the October Board meeting, and again requested that Commissioner Fortunato urge the conference commissioners to discuss this issue with their members.

It was **MSC** to submit Form 5 legislation pertaining to language to be included in the Constitution and on the R-1 form. The added language clearly details the penalty imposed for failure to timely file the R-1.

The Board packet included the Request for Sport Augmentation Funds submitted by Women's Golf, which was approved at the March meeting with the stipulation that a balanced budget be provided. That balanced budget was included and Commissioner Fortunato reviewed it with the Board.

Commissioner Fortunato discussed the proposal that was submitted by Big Time Sports Entertainment & Management, Inc. The Board took no action as the proposal clearly falls within the scope of out-of-season events which are prohibited by the Constitution and directed the Commissioner to send a letter indicating such to the company.

Copies of correspondence, news articles, and editorials were provided regarding the Shrine Potato Bowl in Bakersfield. Assistant Commissioner for Postconference Competition Debra Wheeler provided background information on the bowl as well as financial reports previously submitted. The Board discussed the events surrounding the controversy and, while all agreed that it is an unfortunate situation, the sponsors of the bowl should abide by the contract as do all other bowl sponsors. The Potato Bowl sponsor elected to withdraw and no action is required of the Board.

The listing of all 2003 season football bowls was submitted to the Board for acceptance.

- 3. Associate Commissioner Stu Van Horn** briefed the Board on corporate partnering, explaining how the revenue is used. He indicated that the newsletter, *California's Gold*, is primarily directed to and is about corporate partners and much information may be found in its issues as well as on the COA website. He also reported on meetings held and the status of pending state legislation for AB833, AB2295, and SB193.

4. **Management Council Representative Ellie Bewley** updated the Board on issues occurring as a result of the budget cuts and mentioned the baseball coaches are intent on having the number of games for that sport reviewed. They are also considering submitting Form 5 legislation to address the matter. Commissioner Fortunato reiterated that Form 5s regarding any changes for the present year will be rejected and the Board strongly supported MC Chair Bewley in her efforts to communicate this information. MC Chair Bewley also reported that the Athletic Directors Association is discussing the possibility of drafting a process for the next year, should it become necessary, so that it may be better prepared.

#### **D. DISCUSSION ITEMS (WITH POSSIBLE ACTION)**

1. **Conferencing.** Commissioner Fortunato gave background information of the selection of the colleges participating in the conferences and reported that the imbalances have brought about some hosting issues that will need to be addressed. She recommended reviewing this matter at a later date. She also pointed out that the COA Constitution charges the COA Board with decisions with regard to hosting.
2. **Sport Coaches Associations.** Management Council Representative Ellie Bewley reported on discussions that focused on ways to assist the Board, staff, and sport coaches associations to function better. The Board directed the Management Council to assist the sport coaches associations in restructuring their constitutions and bylaws to be in a uniform format, address leadership responsibilities, responsibilities pertaining to post-conference activities, and ways to enhance the communications.

#### **E. BOARD COMMITTEE REPORTS**

Chair Crow acknowledged that the committees had not had an opportunity to meet but did review the committee chair assignments.

#### **E. FUTURE AGENDA**

Discuss and take action regarding electronic filing of Form 3s – proceed with design of programming/training/implementation plans.

#### **G. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 12:20 PM.

#### **2003-04 COA Board Meeting Schedule:**

August 28, 2003, 10:00AM – 1:00PM, Sacramento  
October 17, 2003, 10:00AM – 1:00PM, videoconference  
November 20, 2003, 10:00AM– 12:00PM, Oakland (CCLC Convention)  
February 18, 2004, 10:00AM – TBA  
April 2, 2004, 8:00AM – 9:30, Burbank (COA Convention)  
May 28, 2004 10:00AM – 1:00PM, videoconference