

# COA BOARD

## MEETING MINUTES

*COA Office, Sacramento, CA*

*August 26, 2004*

### **A. WELCOME AND CALL TO ORDER**

Chair Eva Conrad called the meeting to order at 10:00AM. Those in attendance were: William Andrews, Stan Arterberry via telephone, Helen Carr, Susan Carroll, Jeffrey Cooper, Robert Deegan, Kathleen Hodge, John Keever, Ted Martinez, Jr., Stu Van Horn, Debra Wheeler, and Judith Centlivre. Jan Kehoe, Rosa Perez, Denise Whittaker, and Joanne Fortunato were unable to attend. New members William Andrews, Jeffrey Cooper, Kathleen Hodge, and John Keever were introduced.

### **B. REVIEW OF JUNE 9, 2004, MINUTES**

It was **MSC** to approve the June 9, 2004, meeting minutes. The minutes are available on the COA website at [http://www.coasports.org/meetings/board\\_mins060904.pdf](http://www.coasports.org/meetings/board_mins060904.pdf).

### **C. REPORTS**

1. **COA Board Chair Eva Conrad** reviewed the items and decisions made at the Ad Hoc Organization Evaluation Committee meeting held in June. She discussed the legislation meeting format and committee structure changes that the Organization Evaluation Committee has proposed and will be presented at the committee meetings on September 15, 2004. She also provided the history of the out-of-season competition in member colleges and that an ad hoc committee had been established to resolve the issue. The Board determined at its meeting in April that there must be legislation passed regarding out-of-season competition by June 2005 for the publication of the 2005/06 *Constitution and Bylaws*. The ad hoc committee met in June and will meet again in September. Proposed legislation for the upcoming session has been withdrawn and will be further discussed by the committee.
2. **Assistant Commissioner for Postconference Competition Debra Wheeler** reviewed the budgets in the Commissioner's absence. She also indicated that Program Review was complete and a copy of that report was included in the agenda packet report. The Board agreed that the report contained important information and that once the data is in a useful format, it will become a valuable tool for the athletic programs. An important part of the Program Review is the onsite visit by the peer group.

Assistant Commissioner Wheeler reminded Board members that R-1 forms were being filed and that the due date of September 10, 2004, is drawing near.

Sports Information Director Dave Eadie provided an overview of the electronic Form 3 project and reported that it went live on July 20.

Assistant Commissioner Wheeler briefed the Board on the *Constitution and Bylaws* section that addresses the onsite protest committee at postconference competition events and reviewed the legislation that will be proposed to be applicable to all sports by the CCCADA. The Board recommended changes regarding clarification and penalty for noncompliance which staff will relate to the originator and include those changes in the proposal that will be submitted to the committee.

3. **Associate Commissioner Stu Van Horn** informed the Board that the second of fifteen presentations by staff to sport coaches associations was held recently with the softball and baseball coaches. Staff believes these presentations should greatly assist with communications between the state office and the coaches associations. He also reported that he continues to conduct monthly meetings with the COA/CCCADA Subcommittee on Corporate Partnerships to develop ways to collaborate on partnership programs. He and Gender Equity Committee Chair Rosa Perez continue to endeavor to set up a meeting with the Chancellor's Office to encourage its active role with regard to Title IX. Associate Commissioner Van Horn also noted the continued expansion of the COA website and recommended its use when seeking information as well as corporate partnership information when making purchases. Individual workshops will be held this fall to in-service event managers.
4. **Management Council Representative John Keever** indicated that he has observed communication greatly improve over the years and he will focus on that direction to continue as he chairs the Management Council this year. He noted the names of new members that will be sitting on the Management Council and reviewed the active committees and the issues with which each is dealing.

## **D. BOARD COMMITTEE REPORTS**

None.

## **E. FUTURE AGENDA**

Chair Conrad requested Associate Commissioner Van Horn include on the agenda for the October meeting a report on the new Title IX manual recently issued.

## **G. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 12:10 PM.

### **2004-05 COA Board Meeting Schedule:**

August 26, 2004, 10:00AM - 1:00PM, Sacramento  
October 13, 2004, 9:00AM - 11:00AM, San Diego  
November, 2004, TBA - CCLC convention, Anaheim  
February 23, 2005, 1:00PM - 3:00PM, ACCCA Convention, Santa Clara  
April 8, 2005, 8:00AM - 10:00AM, Peppermill/Reno (COA Convention)

June 8, 2005, 10:00AM – 1:00PM, Sacramento