

COA BOARD

MEETING MINUTES

via videoconference

May 30, 2003

A. WELCOME AND CALL TO ORDER – JAMES KOSSLER

The meeting was called to order at 10:00 AM, those in attendance were: James Kossler, Chair; Ellie Bewley, Helen Carr, Susan Carroll, Tom Crow, Jerome Hunter, Marie Kane, Rosa Perez, Kenneth Yglesias, Joanne Fortunato, Stu Van Horn, Debra Wheeler, and Judith Centlivre. Ted Martinez, Jr., Ed Myers, and Dianne Van Hook were unable to attend.

B. REVIEW OF MARCH 28, 2003, MINUTES

It was MSC to approve the March 28, 2003, meeting minutes. The minutes are available on the COA website at http://www.coasports.org/meetings/board_mins032803.pdf.

C. ACTION ITEMS

1. Out-of-State Waiver Requests

- a. It was MSC to approve the out-of-state waiver request of College of the Siskiyous.
- b. It was MSFailed to approve the out-of-state waiver request of Porterville College and the request is hereby denied.

2. Sports Augmentation: Women's Golf

It was MSC to approve the \$250.00 request for sport augmentation funds for women's golf with the stipulation that Women's Golf submit a balanced budget to the Board.

3. Convention 2004

It was MSC to approve staff's recommendation to have the 2004 convention be held as a consolidated two-day event on April 1 and 2, 2004, in Burbank, CA.

4. 2003-04 COA Board Membership

New members of the Board are as follows:

Jan Kehoe, Long Beach City College, will replace James Kossler, representing South Coast Conference.

Stan Arterberry, West Valley Mission CCD, replaces Jerome Hunter, representing at-large.

It was **MSC** to accept the nomination of Jackie Fisher, Sr., of Antelope Valley College, to replace Pat Spencer, who has resigned from the Board as the CIO representative.

It was **MSC** to accept the nomination of Eva Conrad of Moorpark College, to replace Dianne Van Hook, representing Western States Conference, who has resigned from the Board.

Chair Kossler also announced that Ed Myers has retired from West Valley College and has resigned from the COA Board. A replacement for him representing CSSOs will be recommended mid-summer.

5. 2003-04 COA Board Chair

It was **MSC** to appoint Tom Crow as Chair of the COA Board for the year 2003-04.

6. 2003-04 Budgets

a. COA Operations

It was **MSC** to adopt the COA Operations Budget proposal of a seven percent decrease as submitted by staff, with the recommendations made by the Board to decrease travel by \$2,000. The \$2,000 reduction shall be reflected in the personnel line item.

b. Corporate Development

It was **MSC** to adopt the Corporate Development Budget as submitted.

7. 2003-04 Goals for the Commissioner are attached as a part of these meeting minutes.

8. Conferencing/Hosting

Commissioner Joanne Fortunato discussed difficulties that have occurred regarding hosting sport teams and are primarily due to the imbalance in the number of schools in each conference in the state, but particularly in the northern region. She suggested that consideration be given to reconferencing geography and like philosophy of the schools. The Board took no action but recommended the matter be placed on the agenda for the next Board meeting.

9. Closed Session

- a. 2002-03 Evaluation of the Commissioner
- b. 2003-04 Employment Agreement for the Commissioner
- c. Salary Schedule for the Commissioner

10. 2003-04 COA Board Meeting Schedule

The Board recommended the meeting schedule be reviewed at the meeting to be held in August (suggested dates attached).

D. REPORTS

1. **Management Council Chair Ellie Bewley** reminded Board members that the athletic directors meeting would be held the upcoming weekend. The postconference committee will discuss implementation of the emergency action taken at the last meeting, as well as the proposed legislation submitted.
2. **Associate Commissioner Stu Van Horn** summarized highlights of the May issue of *California's Gold* and encouraged members to participate in programs available with COA corporate partners. The COA website contains much useful information and the photo gallery has been expanded. Associate Commissioner Van Horn reported that sponsors that have been with the COA for a year will be receiving the year-end evaluation and those results will be reported at a later date. The COA has a new intern, Theresa Champagne, who will be working with staff for the next year. The Choice Hotels agreement was discussed with emphasis on following procedures in order to receive the discount and for compliance tracking purposes. He also noted the important programs sponsored by Renaissance Agencies and BuzzOnCampus, two COA partners. BuzzOnCampus will be contacting Board members this summer to discuss its services.
3. **Commissioner Joanne Fortunato** reported that program reviews have been underway, however, they are incomplete at this time. She will report on this at the August meeting. She also reminded members that 'Statement of Compliance' R-1 forms will be due on September 12. A status report was given regarding Western Nevada's request to be included in COA competition. The Commissioner provided copies of letters received regarding the Potato Bowl and the Capital Shrine Bowl and discussed the issue of selling tickets prior to game dates. The events surrounding the appeal of Santa Rosa Junior College were discussed and a letter from the college was reviewed. The Board directed that a response to that letter was not required. The Commissioner also shared concerns regarding communication between the COA and the sport coaches association. The associations are receiving information disseminated by the COA but are not reading/understanding or disseminating the information to their membership. A review of organizational procedures needs to be conducted by Management Council to see how the entities can be accountable to each other. The Board has requested that this matter be placed on the agenda for the next Board meeting. The Board was also provided a copy of the goals for the COA office for 2003-04.

E. FUTURE AGENDA

2003-04 Meeting Schedule

Conferencing/Hosting

Communicating with Sport Coaches Associations

F. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 2:00 PM.

*2003-04 COA Board Meeting Schedule:
10:00AM, August 28, 2003, Sacramento
Additional dates to be determined.*

COMMISSION ON ATHLETICS
COA BOARD MEETING DATES

DRAFT

Thursday, August 28, 2003

Thursday/Friday, October 16-17, 2003

Thursday, November 20, 2003 (CCLC Convention, Oakland)

Tuesday, February 17, 2004 (ACCA Convention, LA)

Thursday/Friday, April 1-2, 2004 (COA Convention, Burbank)

Friday, May 28, 2004

**COMMISSION ON ATHLETICS
STATE COMMISSIONER'S GOALS/OBJECTIVES 2003-2004**

Goal: Assist the COA Board to carry out its governance responsibilities.

Objective 1

Provide communication and technical assistance to the Board in its efforts to lead the membership during an era of budget constraints.

Objective 2

Assist the Board in maintaining the issue of Title IX compliance at the forefront during this budget crunch era.

Objective 3

Assist the Board and the subcommittee to better define the relationship between the affiliate associations, the Conference Commissioners and the COA Board.

Objective 4

Continue to provide the Board the visibility of the COA as an expert in intercollegiate athletics by engaging in activities, which afford the opportunity to display expertise.

Objective 5

Provide assistance to the Board and subcommittee to develop relevant research which would add to the data on the profile of the community college student athlete.

Goal: Improve the services of the Commission on Athletics to its member colleges.

Objective 1

Provide assistance to the conferences and colleges with their compliance to the new cost reduction policies as they relate to numbers of games/meets/matches, officials, tournaments and post season competition.

Objective 2

Expand communication lines with the membership in this difficult budget era by more frequent Chat Lines and other relevant information.

Objective 3

Assist the Management Council in their deliberations as to further actions needed in cost reduction, selection of sites, and redefining post conference competition formats.